

SOUTHEAST METROPOLITAN PLANNING ORGANIZATION

TECHNICAL PLANNING COMMITTEE MEETING MINUTES

April 11, 2013

Osage Centre - Cape Girardeau

Technical Planning Committee Members Present:

Mr. Rodney Bollinger, City of Jackson
Mr. Tom Caldwell, Illinois Department of Transportation
Mr. Drew Christian, Southeast Missouri Regional Planning Commission
Mrs. Kelly Green, City of Cape Girardeau
Mr. Charlie Herbst, Cape Girardeau County
Mr. Jay Lancaster, Missouri Department of Transportation
Mr. Larry Payne, Rose Concrete Products, Inc.
Mr. Mark Phillips, Cape Special Road District
Mr. Ryan Shrimplin, City of Cape Girardeau
Ms. Eva Voss, Missouri Department of Transportation (via conference call)

Call to Order: Mrs. Green called the meeting to order at 2:00 p.m.

Adoption of Agenda

The April 11, 2013 Technical Planning Committee Meeting Agenda was unanimously approved for adoption upon motion made by Mr. Bollinger and seconded by Mr. Payne.

Minutes

The minutes of the January 3, 2013 Technical Planning Committee Meeting were unanimously approved upon motion made by Mr. Christian and seconded by Mr. Phillips.

Financial Report

Mrs. Green reported that the Cape Girardeau City Council recently approved the Transportation Planning Consolidation Grant Agreement with the Missouri Highways and Transportation Commission, for SEMPO expenses. Staff met with MoDOT to establish billing and accounting procedures. Reimbursement will be on a quarterly basis. MoDOT has allocated \$56,000 for the first fiscal year, which will be an 80/20 match. IDOT has allocated \$62,500 for start-up, and \$1,400 per year thereafter. The \$1,400 will also be an 80/20 match. The funds can be used for staff time, contractual services, and materials & supplies.

New/Unfinished Business

Mr. Christian gave a presentation on the newly upgraded SEMOGIS.com website. The Committee discussed the benefits of utilizing a mapping website such as this for SEMPO. Mrs. Green stated that she has requested GIS information from both MoDOT and IDOT to be used for SEMPO GIS maps. The Committee will need to decide on a single source for the maps, to avoid duplication of effort and overlapping data.

The Committee discussed the components of the Unified Planning Work Program (UPWP). Mrs. Green agreed to prepare a draft for review at the next Technical Planning Committee meeting.

The Committee elected officers. A motion was made by Mr. Herbst and seconded by Mr. Phillips to nominate Mr. Payne as Chairperson. The motion passed unanimously. A motion was made by Mr. Payne and seconded by Mr. Herbst to nominate Mr. Bollinger as Vice Chairperson. The motion passed unanimously.

The Committee established a regular meeting schedule. Starting in July, meetings will be held on the first Wednesday of odd numbered months at 11:00 a.m. at the Osage Centre. If necessary, a May meeting will be called by the Chairperson.

Adjournment

Upon motion made by Mr. Herbst, seconded by Mr. Payne, the meeting was adjourned unanimously at 3:00 p.m.

Respectfully submitted,

Ryan Shrimplin