



## **BOARD OF DIRECTORS MEETING MINUTES**

March 19, 2014

Osage Centre - Cape Girardeau

### Board Voting Members Present:

Mr. Chauncy Buchheit, Southeast Missouri Regional Planning & Economic Development Commission  
Mr. Charlie Herbst, Cape Girardeau County  
Mrs. Barbara Lohr, City of Jackson  
Mr. Scott Meyer, City of Cape Girardeau  
Mr. Tom Mogelnicki, Cape Girardeau County Transit Authority  
Mr. Harry Rediger, City of Cape Girardeau  
Mr. Jim Roach, City of Jackson

### Board Ex-Officio Members Present:

Mr. Matt Seiler, Missouri Department of Transportation

### Technical Planning Committee Members Present:

Mr. Mike Brandon, Missouri Department of Transportation  
Mr. Tom Caldwell, Illinois Department of Transportation  
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development Commission  
Mrs. Kelley Watson, Cape Girardeau County Transit Authority

### Staff Present:

Mrs. Nicolette Brennan, City of Cape Girardeau  
Ms. Molly Hood, City of Cape Girardeau  
Mr. Ryan Shrimplin, City of Cape Girardeau

### Call to Order

Chairman Buchheit called the meeting to order at 2:00 p.m.

### Introductions

The group went around the room, with each person giving a brief introduction. Mike Brandon was introduced as a Transportation Project Designer for MoDOT, who will be temporarily filling the role previously held by Jay Lancaster. Nicolette Brennan was introduced as the Public Information Manager for the City of Cape Girardeau.

## Public Comments

There were no public comments.

## Adoption of Agenda

The March 19, 2014 Board Meeting Agenda was unanimously approved for adoption upon motion made by Mr. Herbst and seconded by Mr. Mogelnicki.

## Minutes

The minutes of the February 19, 2014 Board Meeting were unanimously approved upon motion made by Mr. Rediger and seconded by Vice Chairwoman Lohr.

## Communications from the Chairman

There were no communications from the Chairman.

## New/Unfinished Business

Mr. Shrimplin presented the **FY 2014-2017 Title VI Program** and gave an overview of the key components. He stated that the document has been posted on the website for public comment since January. To provide further opportunities for public comment, he gave a presentation on the Title VI Program at the beginning of the two outreach meetings for the initiative petition project prioritization process, which were held on March 14, 2014. He added that MoDOT has hired a consultant to review the Title VI Program documents submitted statewide. **Mr. Mogelnicki made a motion to release the FY 2014-2017 Title VI Program to MoDOT for review. Vice Chairwoman Lohr seconded the motion. The motion passed unanimously.**

Ms. Hood presented the **draft Public Participation Plan** and gave an overview of the key components. The Board discussed the need to hold a public hearing to formally obtain input from the public, in addition to posting the draft on the website with an online comment form. **Mr. Roach made a motion to release the draft Public Participation Plan for public comment, and to set the public hearing for April 23, 2014. Mr. Meyer seconded the motion. The motion passed unanimously.**

Mr. Shrimplin presented an **in-progress draft of the FY 2015 Unified Planning Work Program (UPWP)**. He stated that the document is very similar to the FY 2014 UPWP. The Board and TPC member lists have been updated, along with the accomplishments list. The work elements will remain the same as last year except for the removal of work products that have been or will be completed by the time the FY 2015 UPWP is finalized. Most of the changes will be in the financial tables. Staff is working with MoDOT and IDOT to obtain the funding amounts for the next fiscal year. Once these numbers are in place, the matching funds can be determined and the budget prepared. There were no questions or comments. Mr. Shrimplin stated that staff will continue to work on the document in the upcoming months.

Mr. Christian gave an update on the **Metropolitan Transportation Plan (MTP)**. He stated that the RPC is presently adding standard language, membership information, and census data. He will be coordinating with the City of Cape Girardeau and the City of Jackson on obtaining copies

of zoning maps, land use maps, infrastructure maps, traffic accident data, and other information that may be of use in the preparation of the MTP. Once this information is gathered, the next step will be to prepare a mission statement and identify goals and objectives. In addition, he will be meeting with SEMPO staff to select a subconsultant for the traffic demand modeling.

The Board discussed the initiative petition project prioritization process. Mr. Mogelnicki stated that non-road, non-bridge projects have been ranked low in past prioritization processes, and asked how it should be addressed. Mr. Meyer replied that people will need to change their mindset when it comes to this particular process, because in the past funds were only available for road and bridge projects. Such limitations do not apply to the proposed tax. Chairman Buchheit stated that if the tax passes, MoDOT projects will need to be included in the 10-year time frame. Mr. Seiler added that MoDOT will decide which year to let each project. Maintenance and preservation projects will most likely be let in the earlier years, and the more complex projects let in the later years. Mr. Brandon stated that the MoDOT Southeast District will consider the results of the values survey as part of its prioritization process.

#### Other Communications

Mr. Herbst stated that Cape Girardeau County has hired an engineering firm to help develop a facilities plan. Three options have been submitted to the County Commissioners for review.

Mr. Rediger stated that the City of Cape Girardeau is preparing to begin work on the fifth Transportation Trust Fund (TTF-5).

Chairman Buchheit gave a recap of the MoDOT Statewide Planning Partners Meeting, held on March 17, 2014. MoDOT speakers explained the severity of the funding shortages in the upcoming years, and the measures being taken to offset the losses. The cost share program for local road projects has been suspended, and no new major projects are being added to the Statewide Transportation Improvement Program. There was also a presentation on the long-range transportation plan, Missouri On The Move. There was also time for MoDOT's districts to meet with the RPC's and MPO's to discuss the initiative petition project prioritization process.

#### Adjournment

Upon motion made by Mr. Mogelnicki, seconded by Mr. Rediger, the meeting was adjourned unanimously at 2:59 p.m.

Respectfully submitted,

Ryan Shrimplin  
Acting Executive Director