



## **BOARD OF DIRECTORS MEETING MINUTES**

November 19, 2014

Osage Centre - Cape Girardeau

### Board Voting Members Present:

Mr. Chauncy Buchheit, Southeast Missouri Regional Planning & Economic Development  
Commission (SEMO RPC)  
Mr. Charlie Herbst, Cape Girardeau County  
Mrs. Barbara Lohr, City of Jackson  
Mr. Scott Meyer, City of Cape Girardeau  
Mr. Jim Roach, City of Jackson

### Board Ex-Officio Members Present:

Mr. Steve Duke, Bootheel Regional Planning Commission  
Mr. Jeremiah Shuler, Federal Transit Administration  
Mrs. Betsy Tracy, Federal Highway Administration

### Technical Planning Committee Members Present:

Mr. Rodney Bollinger, City of Jackson  
Mr. Tom Caldwell, Illinois Department of Transportation  
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development  
Commission (SEMO RPC)  
Mr. Joe Killian, Missouri Department of Transportation  
Mr. Brian Okenfuss, Missouri Department of Transportation

### Staff Present:

Ms. Molly Hood, City of Cape Girardeau  
Mr. Ryan Shrimplin, City of Cape Girardeau

### Call to Order

Chairman Buchheit called the meeting to order at 2:00 p.m.

### Introductions

The group went around the room, with each person giving a brief introduction.

### Public Comments

There were no public comments.

### Adoption of Agenda

The agenda of the November 19, 2014 Board of Directors Meeting was unanimously approved for adoption upon motion made by Mr. Herbst and seconded by Mr. Roach.

### Minutes

The minutes of the June 18, 2014 Board of Directors Meeting were unanimously approved upon motion made by Mr. Roach and seconded by Mr. Herbst.

### Communications from the Chairman

Chairman Buchheit reported that Mr. Duke has been using a particular software to build a travel demand model for use in forecasting future transportation demand as part of the Metropolitan Transportation Plan (MTP). Mr. Duke explained that he has set up Traffic Analysis Zones (TAZ's) for the entire SEMPO planning area and entered data for each TAZ. Data types include demographics, travel time, industry type and employment, median household income, etc. which were used to calibrate the defaults in the software.

### New/Unfinished Business

The Board held its annual election of officers. A motion was made by Mr. Meyer and seconded by Mr. Herbst to re-elect Mr. Buchheit as Chairperson and Mrs. Lohr as Vice Chairperson. The motion passed unanimously.

Mr. Shrimplin stated that over the summer, SEMPO staff met with SEMO RPC staff and representatives of MoDOT, FHWA and FTA to discuss the requirements of the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP). An action item list was prepared and distributed to the parties involved to ensure progress on the items discussed. To kick off the MTP process with the public, two information sessions have been scheduled for November 19, 2014 (3:00-4:30 p.m. and 6:00-7:30 p.m.). The sessions will utilize an open-house format and include display boards with the SEMPO planning area map and posters about SEMPO and the MTP.

Mr. Christian stated that SEMO RPC is currently working on gathering data as well as existing plans that have been adopted by the cities of Cape Girardeau, Jackson, and other entities. The data and plans will be used in developing the MTP.

Mr. Killian stated that he has been working to refine the interim TIP in order to transition it to a full TIP. A new format has been created for the TIP to align it more closely to MoDOT's Statewide Transportation Improvement Plan (STIP). In addition, a column has been added for prior programming. Mr. Shrimplin added that the full TIP must contain narrative text in addition to the tables. The TIP will ultimately become the responsibility of the SEMO RPC. Mr. Christian stated that all transportation projects in the SEMPO planning area are to be included in the TIP. Mr. Shuler stated that the MTP is the "father" document to the TIP and therefore needs to be adopted prior to adoption of the TIP.

Chairman Buchheit read RESOLUTION NO. 2014-04, A Resolution of support for applications to the 2014 Transportation Alternatives Program. Mr. Shrimplin reported that the City of Cape Girardeau and the City of Jackson have each submitted an application for Transportation Alternatives Program (TAP) funds. Ms. Hood stated that the City of Cape Girardeau is

requesting funds for the Cape Rock Drive Sidewalks Project. The new sidewalks will run along Cape Rock Drive from Kingshighway to Perryville Road and provide a safe connection between Arena Park, Dennis Scivally Park, and Alma Schrader Elementary School, and also connect to existing sidewalks at the intersection of Cape Rock Drive and Perryville Road. Mr. Bollinger stated that the City of Jackson is requesting funds for Phase Two of the Hubble Creek Recreation Trail Project. The new trail will extend the existing trail system and connect Jackson City Park to the proposed Jackson Community Center. **Mr. Meyer made a motion to approve RESOLUTION NO. 2014-04, A Resolution of support for applications to the 2014 Transportation Alternatives Program. Mr. Herbst seconded the motion. The motion passed unanimously.**

#### Other Communications

After discussion, the Board elected to not schedule a meeting for December. The next regularly scheduled meeting will be held on January 21, 2015.

#### Adjournment

Upon motion made by Mr. Meyer, seconded by Mr. Herbst, the meeting was adjourned unanimously at 2:45 p.m.

Respectfully submitted,



Ryan Shrimplin