TECHNICAL PLANNING COMMITTEE  
METROPOLITAN TRANSPORTATION PLAN UPDATE  
Kickoff Meeting 
AGENDA 
September 29, 2020 
11:00 a.m. - Via: Zoom

1. Introductions

2. Review Scope of Services - See attached

   Task A Preliminary Items
   A.1 Information Request Memorandum
   A.2 Review of Previous Plans
   A.3 Kick-off Meeting

   Task B Public Engagement (strategies & efforts to reach underserved)
   B.1 Steering Committee Meeting #1
   B.2 Focus Groups
   B.3 Website & Social Media
   B.4 Online Survey
   B.5 Virtual Community Open House #1
   B.6 Steering Committee Meeting #2

   Task C Demographic, Employment, & Commuting to Work Assessment

   Task D Land Use & Environmental Considerations

   Task E Transportation Infrastructure Considerations

   Task F Safety Analysis

   Task G Visions, Goals, Objectives, Strategies, & Performance Measures

   Task H Travel Demand Model
   H.1 Gather the TDM Input Data
   H.2 Develop Traffic Analysis Zones
   H.3 TDM Steps
   H.4 TDM Calibration and Validation
   H.5 Horizon Year Scenarios Analysis

   Task I Future Transportation Trends & Needs

   Task J Financial Plan

   Task K Implementation Plan

   Task L Updating the Metropolitan Plan Document

   Task M Project Management & Administration
   M.1 Project Management
   M.2 Project Review Meetings
   M.3 Project Administration

3. Review Project Schedule – See attached

4. Review List of Information Request

5. Proposed Steering Committee Members

6. Review and discuss current MTP

7. Review/Questions