



TECHNICAL PLANNING COMMITTEE
METROPOLITAN TRANSPORTATION PLAN UPDATE

Kickoff Meeting

AGENDA

September 29, 2020

11:00 a.m. - Via: Zoom

1. Introductions
2. Review Scope of Services - See attached
 - Task A Preliminary Items
 - A.1 Information Request Memorandum
 - A.2 Review of Previous Plans
 - A.3 Kick-off Meeting
 - Task B Public Engagement (strategies & efforts to reach underserved)
 - B.1 Steering Committee Meeting #1
 - B.2 Focus Groups
 - B.3 Website & Social Media
 - B.4 Online Survey
 - B.5 Virtual Community Open House #1
 - B.6 Steering Committee Meeting #2
 - Task C Demographic, Employment, & Commuting to Work Assessment
 - Task D Land Use & Environmental Considerations
 - Task E Transportation Infrastructure Considerations
 - Task F Safety Analysis
 - Task G Visions, Goals, Objectives, Strategies, & Performance Measures
 - Task H Travel Demand Model
 - H.1 Gather the TDM Input Data
 - H.2 Develop Traffic Analysis Zones
 - H.3 TDM Steps
 - H.4 TDM Calibration and Validation
 - H.5 Horizon Year Scenarios Analysis
 - Task I Future Transportation Trends & Needs
 - Task J Financial Plan
 - Task K Implementation Plan
 - Task L Updating the Metropolitan Plan Document
 - Task M Project Management & Administration
 - M.1 Project Management
 - M.2 Project Review Meetings
 - M.3 Project Administration
3. Review Project Schedule – See attached
4. Review List of Information Request
5. Proposed Steering Committee Members
6. Review and discuss current MTP
7. Review/Questions