



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

September 2, 2020
Osage Centre, Cape Girardeau, MO

Technical Planning Committee (TPC) Voting Members Present:

Ms. Katrina Amos, Cape Girardeau Regional Airport (Cape Airport)
Mr. Rodney Bollinger, City of Jackson
Ms. Mandi Brink, SEMO Port Authority
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development
Commission (SEMO RPC)
Mr. John Mehner, Cape Girardeau Area MAGNET
Mr. Larry Payne, Cape Girardeau County (alternate for Mr. Charlie Herbst)
Mr. Mark Phillips, Cape Special Road District
Mr. Ryan Shrimplin, City of Cape Girardeau

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT)
Mr. Mark Croarkin, Missouri Department of Transportation (MoDOT)
Mr. Thomas Caldwell, Illinois Department of Transportation (IDOT)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Ms. Britni O'Connor, Missouri Department of Transportation (MoDOT)
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT)
Ms. Betsy Tracy, Federal Highway Administration (FHWA), Illinois Division

Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

Program Administration/Support Consultant Present:

None

Call to Order

Chairman Christian called the meeting to order at 11:00 a.m.

Introductions

Each person in the meeting made an introduction, identifying themselves and their organization.

Adoption of Agenda

The agenda of the September 2, 2020 Technical Planning Committee Meeting was unanimously approved upon motion made by Mr. Mehner and seconded by Ms. Brink.

Approval of Minutes

The minutes of the August 5, 2020 Technical Planning Committee Meeting were unanimously approved as amended upon motion made Mr. Shrimplin and seconded by Ms. Brink.

Communications from the Chairman

Chairman Christian stated that on September 10th there will be a TAC meeting at the Catalyst Center in Perryville.

Public Comments

Chairman Christian asked if there were any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **FY 2020-2023 TIP Amendment No. 5 – Motion to recommend conditional approval**

Mr. Christian introduced FY 2020-2023 TIP Amendment No. 5. He stated that the amendment contains two projects, the first being a work zone enforcement which was not previously included with the project and the second is a job order contracting amendment for erosion control from money that had been freed up from other projects. A motion was made by Mr. Shrimplin and seconded by Mr. Mehner to recommend conditional approval of FY 2020-2023 TIP Amendment No. 5 to the Board of Directors, which passed unanimously.

- **Pedestrian Transportation System ADA Assessment – Update**

Mr. McElroy noted that the Lochmueller Group is analyzing the data points collected in the field. They are expected to wrap up September 15th with the draft plans being presented to the SEMPO Board at their meeting on October 21, 2020.

- **Metropolitan Transportation Plan Update – Candidate Interviews**

The meeting then turned to the two candidate firms for their interviews for the MTP Update project. Bacon, Farmer, Workman (BFW) presented first. Barry Horst of BFW introduced himself as a team member of BFW and the project lead for the proposed MTP Update project. Barry also introduced Ann Schneider of Ann Schneider & Associates who would oversee the Freight Transportation and Finance analysis of the plan, Ann Hertzog who would oversee the Public Engagement process, Kevin Neil of ALTA Planning who would oversee the Bike and Pedestrian component, Marie Dennis of Access Engineering who would assist in the Traffic Modeling, and Mike McGregor of BFW who would serve as the contract administrator. Mr. Horst lead the presentation with their approach to the project outlining each team members proposed involvement in the delivery of a successful MTP update. The presentation highlighted previous projects, the project team's experience, public

engagement, a focus on value deliver and value experience, and core elements required in the plan.

KLG Engineering presented second with Kelly Green of KLG Engineering leading the presentation and introducing herself as the proposed project lead. Ms. Green described her professional history and familiarity with the SEMPO Organization as well as the local community. Ms. Green introduced Cheryl Sharp of the Lochmuller Group who would serve as a support project manager for the update, Chris Beard of the Lochmueller Group who would provide the QA/QC for the project, and Marla Mills of KLG Engineering who would oversee the public engagement. Ms. Sharp also highlighted several team members who were not currently present at the presentation but would be assisting in the project, those members being Katy Skackelford who will be assisting with the public engagement side of the project, Sharif Ullah who will assist with the traffic modeling, Mike Grovak who will assist with the transit portion, and Colleen Durfee who will assist with the Bike and Pedestrian component. Each team member provided some brief background of their professional history and how their experience relates to the specific MTP Update project. Ms. Green provided an overview on what a MTP is and the purpose it serves. Ms. Green described changes within the community that have occurred since the last MTP adoption with the Airport now in the process of a new terminal area master plan as well as the City of Cape adopting a new comprehensive plan. The presenters then described their approach to the project and how they propose to satisfy the required elements of a successful MTP update.

Member Reports

City of Cape Girardeau – Mr. Shrimplin noted that he had updates on TTF5 projects. Fountain Street, from William St. to Independence St., results of the geotechnical study was not very encouraging so the City is not sure if the project will move forward. Independence St., from North Broadview St. to Caruthers Ave., requires more property owner (commercial developments) involvement than a lot of prior projects. It involves impacting a number of parking lots that could affect multiple businesses. This has been somewhat exacerbated by the current public health emergency. For the Main St. project, from Robert St. to E Cape Rock Dr., staff opted to not host a community engagement or public meeting but rather to work with individual property owners and explain the project to them and any easements that may be required. West End Boulevard, from Rose to Bertling, required approval from the Army Corps of Engineers, which has been obtained. The consultant is now working on the plans. Sprigg Street, from William to Broadway, the consultant is currently working on the plans. A traffic study was conducted to evaluate if a designated right turn lane on southbound Sprigg Street at William was warranted. The study found it not to be warranted. Staff will focus on any improvements needed to the northbound lane of the intersection.

City of Jackson – Mr. Bollinger reported on the asphalt overlay project in the South Industrial Park subdivision and noted that the County is complete now. Which was a Cost-Share project between the City and the County as well as MoDOT and DRA funding as well. Recently, the City submitted a pair of Notice of Interests to SEMA for their Hazard Mitigation program for the replacement the two low water crossings in City Park. The annual concrete paving program was awarded late last month and getting ready to get started next week.

Cape Special Road District – Mark Phillips noted they are currently conducting routine maintenance.

CTA – Mr. McElroy presented on the behalf of Ms. Watson stating their ridership is staying around the 70% mark.

SEMO Port Authority – Ms. Brink noted that they have completed both of their MoDOT jobs representing roughly \$2 million. The DRA project has been finally closed out. There is a little bit of cleanup work that is being performed outside of the contract, which was some utility work that needed to be cleaned up. The BUILD project also involved NEPA, the NEPA concurrence was achieved and has been approved by the Department of Transportation. The final agreement is currently in concurrence which takes about two weeks and should be completed just after Labor Day. They just started an EDA project which involves raising the track one foot in the location that was under water in 2017 as well as the replacement of ties that have rotted and become deteriorated. The project represents about \$2 million in investment.

Cape Airport – Ms. Amos reported they are down 68% in passenger travel compared to last year. The numbers have been holding pretty steady for July with 355 passengers and for August they had 360. They do not anticipate getting over 4,800 enplanements for the year. Staff has met with the consultant, Crawford, Murphy, Tilley (CMT), on the Terminal Area Master Plan. They are currently in the terminal site concept phase now. The next phase will be to engage city leaders and stakeholders to receive their input. Also, they are in the final stages of purchasing 60 acres in the northwest quadrant, which should help the terminal area master plan as well as the fence project.

Bootheel RPC – Mr. Perry stated there was nothing new to report.

Cape Magnet – Mr. Mehner stated there was nothing new to report.

MoDOT – Mr. Okenfuss reported staff is excited to have Mr. Croarkin on board as the new District Engineer. MoDOT is preparing for a fairly large traffic shift at Center Junction. The plan was to have originally performed the shift last night but the weather affected those plans. The shift is now anticipated to take place Thursday night. The westbound lane will be shifted first and then move to the eastbound lanes. US 61, near the court house, they are doing some patchwork as well. They anticipate needing to circle back to some of the patches that are sitting a little high in some areas and a little low in others.

Staff Report

No staff report.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned at 12:05 p.m. upon motion made by Ms. Brink and seconded by Mr. Bollinger.

Respectfully submitted,
Alex McElroy