



**BOARD OF DIRECTORS
MEETING MINUTES**

March 17, 2021

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

Board Voting Members Present:

Mr. Bob Fox, City of Cape Girardeau
Ms. Beth Glaus, Southeast Missouri State University (SEMO University) (via Zoom)
Mr. Dwain Hahs, City of Jackson
Mr. Scott Meyer, City of Cape Girardeau
Mr. Mark Phillips, Cape Special Road District
Mr. Jim Roach, City of Jackson
Mr. Jeremy Tanz, Southeast Missouri Regional Planning & Economic Development Commission (SEMO RPC)

Board Non-Voting Members Present:

Mr. Thomas Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)
Mr. Drew Christian, SEMO Regional Planning Commission (SEMO RPC)
Mr. Andy Meyer, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Steven Minor, Federal Highway Administration – Missouri Division (FHWA) (via Zoom)
Mr. Tom Mogelnicki, Cape Girardeau County Transit (CTA)
Mr. Ryan Shrimplin, City of Cape Girardeau
Ms. Betsy Tracy, Federal Highway Administration – Illinois Division (FHWA) (via Zoom)

Technical Planning Committee (TPC) Members Present:

Ms. Katrina Amos, Cape Girardeau Regional Airport
Mr. Rodney Bollinger, City of Jackson
Mr. Mike Brandon, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Chris Crocker, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Ryan Shrimplin, City of Cape Girardeau

Staff Present:

Mr. Alex McElroy, City of Cape Girardeau, SEMPO

Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

Others Present:

Mr. Jay Wolz, Southeast Missourian
Ms. Kelly Green, KLG Engineering (via Zoom) (MTP Consultant)
Ms Kira Costanza, Cape Electric
Mr. Jamie Jackson, Cape Electric
Mr. David Gow, Chargepoint

Call to Order

Chairman Hahs called the meeting to order at 2:03 p.m.

Introductions

Those present introduced themselves and those via zoom were identified by Mr. McElroy.

Adoption of Agenda

The agenda of the March 17, 2021 Board of Directors Meeting was unanimously approved upon a motion made by Mr. Fox and seconded by Mr. Roach.

Approval of Minutes

The minutes of the February 17, 2021 Board of Directors meeting were unanimously approved upon a motion made by Mr. Phillips and seconded by Mr. Fox.

Communications from the Chairman

Chairman Hahs had no communication at this time.

Public Comments Regarding Items Not on the Agenda

Chairman Hahs asked if there were any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **Electric Vehicle Charging Solutions** – A presentation was made by Cape Electric and Chargepoint representatives discussing electric vehicle charging stations and

the supporting software in the broad transportation picture. They also discussed the implications and impact to municipalities having charging stations as well as electric vehicle fleets.

- **Metropolitan Transportation Plan Update** – A public hearing was opened on the Metropolitan Transportation Plan Update. A brief overview of the project and process was given by project manager Kelly Green with KLG Engineering. Chairman Haas asked if there were any comments from anyone, including anyone from the public. Hearing none, the public hearing was closed.
- **Draft FY 2022 Unified Planning Work Program (UPWP)** – Mr. McElroy provided key dates for UPWP as part of the agenda packet. He noted that he has discussed the proposed activities with the TPC. They recommended an electric vehicle readiness plan and completion of the Public Transit Human Services Transportation Plan and an update to the Title VI program. Also, in December the general services agreements will expire so Mr. McElroy noted he will put out an RFQ to address those. In addition, there is the ongoing maintenance of the TIP and MTP. The TPC did discuss doing a freight plan but thought it was timelier to focus on an Electric Vehicle Readiness Plan but want to look at freight in the near future. Mr. McElroy provided to the Board as part of the agenda packet an outline of what could go into an electric vehicle readiness plan and a freight plan, based on sample plans. Mr. McElroy noted that he has provided a draft of the UPWP to the state and federal agencies, is incorporating their comments, and will provide a draft to the Board as soon as that is complete. Chairman Haas remarked that he thinks freight is really important to the region for a number of reasons and that importance is only going to increase. Mr. McElroy noted that there are some plans being updated at the state level in relation to and it might be good to wait to do ours until after those are complete.
- **RESOLUTION NO. 2021-05, A Resolution Expressing Support of a Cost Share Application by the City of Cape Girardeau for the Route 74 and Minnesota Ave Intersections Project** – Mr. McElroy explained that this is still a pending application at the City of Cape. The application is due at the end of the month. However, the process requires a letter of support from the local MPO. This project is essentially a right in/right out off Hwy 74 for access on to Minnesota Avenue. This is necessitated by the Jefferson School pool project and will also open an arterial road into town and access to businesses in that area. This will address safety. The proposal eliminates the median access to east bound traffic onto Minnesota. A motion to adopt RESOLUTION NO. 2021-05 was approved upon a motion by Mr. Fox and seconded by Mr. Phillips.

Member Reports

City of Cape Girardeau – Mr. Fox noted the city is still working to complete TTF5 projects. On the Independence project they are working on right of way acquisition and the same for the Main Street project. The Sprigg Street project is in design phase and starting on property acquisition. They are completing property acquisition for West End

and will address a sanitary sewer issue as part of the street repair. The 2021 concrete street repair plan is being completed and then staff will address a plan for asphalt repair. Staff is planning for TTF6 projects.

Mr. Fox reported for the airport, noting that there should be new T-hangars by the end of the year. Also, the city has acquired another hangar that was privately held and will be used for additional space. They are working with Poplar Bluff for temporary hangar usage. They will be starting implementation of the Terminal Area Plan soon.

City of Jackson – Mr. Haas reported they are scheduling work on Main Street and would like to do in fall, depending on the Exit 99 schedule. Made final decision on design for replacement of the Hubble Creek low water bridge in the park. Would like to start on construction in fall. He noted they have been using MoDOT traffic counts to look at some new developments involving duplexes. There is citizen concern about traffic increases due to the addition of the duplexes in single family home areas. Working on a new civic center sign for directional purposes but will make it digital.

Cape Special Road District – Mr. Phillips noted he had nothing to report. They are still in their contract with Apex doing asphalt overlay starting next month

Cape County Transit – Mr. Mogelnicki reported they are looking at sites for a new facility. He noted they were also looking at electric vehicles for their fleet. This would likely be a five-year plan as it will take time to get it all in place. He noted there are other communities that have had some good success with them in transit. Their ridership is still at about 80% but moving up.

SEMO University – Ms. Glaus had nothing new to report.

SEMO RPC – Mr. Christian reported there is a TIP amendment for the property acquisition for Transit as Mr. Mogelnicki explained. The amendment is currently at MoDOT and ONE DOT. This will be brought to the next TPC meeting and will then come to board in April so amendment will be ready when the MTP unlocks. Mr. Christian noted that the RPC has 2 radar traffic counters and offered for use to the other organizations.

MoDOT – Mr. Croker noted that the Tap selection was completed earlier this month. There were 17 applications and they awarded funds to 3 of the applicants.

Staff Report – Mr. McElroy noted that he had been contacted by a number of media outlets regarding recommendations published in the Federal Register from the Metropolitan and Micropolitan Statistical Area Standards Review Committee to the Office of Manage Budget (OMB). The Review Committee published a recommendation to the OMB to change the threshold for a metropolitan statistical area (MSA) from 50,000 to 100,000. Mr. McElroy reached out to the Association of Metropolitan Planning Organizations and the Joplin area transportation planner to learn more. US Census designates urban areas at 50,000 population and this is threshold that requires

formation of an MPO. This recommendation to the OMB would not change the US Census Bureau definition of an Urbanized Area. Mr. McElroy will monitor future recommendations as they pertain to the Southeast Metropolitan Planning Organization (SEMPO). The change should not have an impact on SEMPO but changing the statistical area could impact our ability to get some federal dollars through grants and other federal sources.

Other Business and Communications

There was no other business or communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 3:32 p.m. upon motion made by Mr. Fox and seconded by Mr. Meyer.

Respectfully submitted,
Marla Mills