

SOUTHEAST METROPOLITAN PLANNING ORGANIZATION

BOARD MEETING MINUTES

April 2, 2013
Osage Centre - Cape Girardeau

Board Voting Members Present:

Mr. Chauncy Buchheit, Southeast Missouri Regional Planning Commission
Mr. Charlie Herbst, Cape Girardeau County
Ms. Barbara Lohr, City of Jackson
Mr. Scott Meyer, City of Cape Girardeau
Mr. Tom Mogelnicki, Cape Girardeau County Transit Authority
Mr. Jim Roach, City of Jackson

Board Ex-Officio Members Present:

Mr. Steve Duke, Bootheel Regional Planning Commission
Mr. Mark Phillips, Cape Special Road District
Mr. Matt Seiler, Missouri Department of Transportation
Ms. Betsy Tracy, Federal Highway Administration (via conference call)

Technical Planning Committee Members Present:

Mr. Tom Caldwell, Illinois Department of Transportation
Mr. Drew Christian, Southeast Missouri Regional Planning Commission
Mrs. Kelly Green, City of Cape Girardeau
Mr. Ryan Shrimplin, City of Cape Girardeau

Call to Order: Mrs. Green called the meeting to order at 1:00 p.m.

Introductions

The group went around the room, with each person giving a brief introduction.

Public Comment Period

There were no public comments.

Adoption of Agenda

The April 2, 2013 Board Meeting Agenda was unanimously approved for adoption upon motion made by Mr. Meyer and seconded by Mr. Herbst.

Minutes

The minutes of the January 8, 2013 Board Meeting were unanimously approved upon motion made by Mr. Roach and seconded by Mr. Buchheit.

Financial Report

Mrs. Green stated that the Cape Girardeau City Council approved the Transportation Planning Consolidation Grant Agreement with MoDOT, which will provide funding for SEMPO. Staff will be meeting with MoDOT to establish billing and accounting procedures. Reimbursement will be

on a quarterly basis. MoDOT has allocated \$56,000 for the first fiscal year, which will be an 80/20 match. IDOT has allocated \$62,500 for start-up, and \$1,400 per year thereafter. The \$1,400 will also be an 80/20 match. Mr. Caldwell stated that he believes the start-up funds can be used toward the 80/20 match for MoDOT funding.

New/Unfinished Business

A motion was made by Mr. Buchheit and seconded by Mr. Mogelnicki to approve the Metropolitan Planning Area Boundary, the Memorandum of Understanding Agreement, and the Bylaws. The motion passed unanimously.

A motion was made by Mr. Meyer and seconded by Mr. Herbst to nominate Mr. Buchheit as Chairperson. The motion passed unanimously.

A motion was made by Mr. Herbst and seconded by Mr. Mogelnicki to nominate Ms. Lohr as Vice Chairperson. The motion passed unanimously.

Mrs. Green stated that the Technical Planning Committee will be meeting to begin work on the Unified Planning Work Program (UPWP). Once a draft is completed, it will be presented to the Board for adoption.

The Board established a regular meeting schedule. Meetings will be held on the third Wednesday of odd numbered months at 2:00 p.m. at the Osage Centre.

Other Communication

Each person shared an update on their organization. The group also discussed potential impacts of the proposed 1 cent transportation sales tax.

Adjournment

Upon motion made by Mr. Meyer, seconded by Mr. Mogelnicki, the meeting was adjourned unanimously at 2:05 p.m.

Respectfully submitted,

Ryan Shrimplin