



## TECHNICAL PLANNING COMMITTEE MEETING MINUTES

January 7, 2015

Osage Centre - Cape Girardeau

### Technical Planning Committee Members Present:

Mr. Rodney Bollinger, City of Jackson  
Mr. Mike Brandon, Missouri Department of Transportation  
Mr. Tom Caldwell, Illinois Department of Transportation  
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development Commission (SEMO RPC)  
Mr. Joe Killian, Missouri Department of Transportation  
Mr. Mike Latuszek, Federal Highway Administration (via conference call)  
Mr. Bruce Loy, City of Cape Girardeau  
Mr. Brian Okenfuss, Missouri Department of Transportation  
Mr. Larry Payne, Cape Girardeau Area Chamber of Commerce Transportation Committee  
Mr. Mark Phillips, Cape Special Road District  
Mrs. Betsy Tracy, Federal Highway Administration (via conference call)  
Mrs. Eva Voss, Missouri Department of Transportation (via conference call)  
Mrs. Kelley Watson, Cape Girardeau County Transit Authority

### Staff Present:

Ms. Molly Hood, City of Cape Girardeau  
Mr. Ryan Shrimplin, City of Cape Girardeau

### Call to Order

Chairman Bollinger called the meeting to order at 11:00 a.m.

### Introductions

The group went around the room, with each person giving a brief introduction.

### Public Comments

There were no public comments.

### Adoption of Agenda

The agenda of the January 7, 2015 Technical Planning Committee Meeting was unanimously approved for adoption upon motion made by Mr. Loy and seconded by Mr. Payne.

### Approval of Minutes

The minutes of the December 3, 2014 Technical Planning Committee Meeting were unanimously approved upon motion made by Mr. Christian and seconded by Mr. Phillips.

#### Communications from the Chairman

There were no communications from the Chairman.

#### New/Unfinished Business

Mr. Shrimplin stated that the scenarios for the MTP travel demand modeling and forecasting need to be determined. He suggested using low growth and moderate growth scenarios and asked if there are others that should be included. Mr. Latuszek and Mrs. Tracy stated that a no growth scenario should be used as a baseline. The group agreed to use all three scenarios. Mr. Christian stated that the first three chapters of the MTP should be ready for review next month.

Mr. Shrimplin stated that the public engagement meetings will not be held until after the forecasting is complete. In response to a question about the timing of the MTP public meetings in relation to the City of Cape Girardeau's Transportation Trust Fund (TTF) public meetings, Ms. Hood provided a schedule for TTF. Public meetings will be held in February and March to obtain input on the proposed project list. The list will be finalized in April and the tax issue will be placed on the August ballot. Mr. Shrimplin indicated that the MTP public meetings will be held later than March due to the amount of work required to complete the modeling and forecasting. Regardless of timing, staff will need to clearly distinguish the MTP from TTF when communicating with the public.

Mr. Killian stated that the City of Jackson's TAP project (Hubble Creek Recreation Trail Phase Two) needs to be added to the TIP. He asked what project number naming convention the TPC wants to use for the TIP moving forward. The current naming convention is two letters representing the jurisdiction name, followed by the year and project order number (example: JK-14-01). Since both the City of Cape Girardeau and Cape Girardeau County will have projects in the TIP, it makes sense to expand to three letters for the jurisdiction name in order to distinguish the two (example: CCG for the City and CCO for the County). The group agreed to keep the current naming convention but expand the jurisdiction name abbreviation to three letters. A question was asked about what happens when a project is moved to a different year – does the project number change or stay the same? The group agreed that the project number should not change, as it may cause confusion.

#### Other Communications

Chairman Bollinger asked Mr. Okenfuss for an update on the US-61/MO-34/MO-25 railroad crossing upgrade. Mr. Okenfuss replied that MoDOT has determined that concrete panels will be needed for the crossing. He is hopeful that the project can be completed this year.

Mr. Shrimplin stated that an Intergovernmental Services Agreement between the City of Cape Girardeau and the Bootheel Regional Planning Commission for travel demand modeling services has been prepared and included in this meeting's agenda packet. A resolution authorizing the City to execute the agreement will be on the Board's January 21, 2015 agenda.

Mrs. Voss announced that MoDOT's annual Statewide Planning Partners Meeting will be held on February 2, 2015 at the Capitol Plaza Hotel in Jefferson City. She gave an overview of the topics that will be covered at the meeting.

Mrs. Voss stated that Karen Miller with MoDOT has been emailing information to MPO's regarding the MAP-21 Notice of Proposed Rule-Making for the various performance measures.

Mrs. Voss informed the group that SEMPO will be receiving two surveys from MoDOT. One survey is for feedback on the MPO's experience in working with the MoDOT districts. The other survey is to assess the MPO's readiness for MAP-21 implementation.

Mr. Okenfuss informed the group that MoDOT is making emergency repairs to the Diversion Channel bridge. Lane restrictions on I-55 will be in effect until the repairs are completed.

Adjournment

Upon motion made by Mr. Payne and seconded by Mr. Christian, the Committee unanimously voted to adjourn the meeting at 11:45 a.m.

Respectfully submitted,



Ryan Shrimplin