



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

August 2, 2017

Osage Centre – Cape Girardeau

Technical Planning Committee Voting Members Present:

Mr. David Blalock, Bootheel Regional Planning & Economic Development
Commission (Bootheel RPC)
Mr. Rodney Bollinger, City of Jackson
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development
Commission (SEMO RPC)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Mr. Alex McElroy, City of Cape Girardeau
Mr. John Mehner, Cape Girardeau Area MAGNET
Mr. Larry Payne, Cape Girardeau County (alternate for Mr. Charlie Herbst)
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA)

Technical Planning Committee Non-Voting Members Present:

Ms. Elquin Auala, Missouri Department of Transportation (MoDOT)
Mr. Mike Brandon, Missouri Department of Transportation (MoDOT)
Ms. Betsy Tracy, Federal Highway Administration (FHWA) (via teleconference)

Staff Present:

Mr. Ryan Shrimplin, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Kelly Green, KLG Engineering (via teleconference)

Call to Order

Chairman Bollinger called the meeting to order at 11:00 a.m.

Introductions

The group went around the room, with each person giving a brief introduction.

Public Comments

There were no public comments.

Adoption of Agenda

The agenda of the August 2, 2017 Technical Planning Committee (TPC) Meeting was unanimously approved for adoption upon motion made by Mr. Payne and seconded by Mr. Mehner.

Approval of Minutes

The minutes of the July 5, 2017 Technical Planning Committee (TPC) Meeting were unanimously approved upon motion made by Mr. Mehner and seconded by Mr. Christian.

Communications from the Chairman

There were no communications from the Chairman.

New/Unfinished Business

- **FY 2016-2019 TIP Amendment No. 4 – Motion to recommend approval**

Mr. Christian reviewed FY 2016-2019 Transportation Improvement Program (TIP) Amendment No. 4. He reiterated that the amendment adds the projects listed in MoDOT's 2018-2022 Statewide Transportation Improvement Program (STIP), including the scoping projects. Mr. Shrimplin stated that the amendment was released for public comment in accordance with the Public Participation Plan (PPP), and no comments were received. There being no further discussion, a motion was made by Mr. McElroy and seconded by Mr. Blalock to recommend approval of FY 2016-2019 Transportation Improvement Program (TIP) Amendment No. 4, which passed unanimously. Mr. Christian mentioned that he has started working on TIP Amendment No. 5, which pertains to MO-177. He stated that he anticipates presenting the amendment to the TPC at its next meeting.

- **MoDOT STIP 2019-2023 – Identification and prioritization of needs/projects; motion to recommend approval**

Mr. Brandon explained that he and Mr. Killian met with representatives of SEMPO and the RPCs in the MoDOT Southeast District to develop a template for submitting STIP requests to the Southeast District. Mr. Shrimplin presented the template, which included five categories: Taking Care of the System, Low Volume, Safety, Capacity, and Multimodal. Ms. Green had populated the spreadsheet with information from SEMPO's Contingency Projects and Needs List as a starting point. The TPC reviewed the list in each category. It was decided that the needs/projects under the Safety category should be ranked, which will require looking at safety data. Mr. Christian agreed to bring the data to the next TPC meeting.

- **TIP Tool Software Committee – Discussion**

Mr. Shrimplin stated that the recently approved FY 2018 Unified Planning Work Program (UPWP) includes a section on procuring a TIP tool software, and that a line item for the software was included in the budget. He continued by stating he would like to form a committee to develop a Request For Proposals (RFP) and lead the selection process. Mr. Christian, Ms. Green, Mr. Killian, and Mr. Shrimplin agreed to serve on the committee. Mr. Shrimplin stated that he confirmed with the City of Cape Girardeau's finance director that the software does not need to be included in the City's Capital Improvements Program (CIP). He added that before

proceeding, the committee will discuss its plans with Ms. Eva Voss with MoDOT as well as Ms. Tracy.

Member Reports

Mr. McElroy reported that the City of Cape Girardeau's South Sprigg Street Bridge girders are in the process of being set. Additionally, contracts were awarded to Apex Paving Co. for the City's asphalt overlay program and to Nip Kelley Equipment Co. for the neighborhood street repair program.

Mr. Bollinger stated that the City of Jackson is opening bids for the concrete street repair project tomorrow, and the asphalt overlay project is currently out for bid. He announced that Clint Brown has been hired as the new Staff Engineer. He added that the Uptown Jackson Historic Lighting and Event Power project is proceeding, as is the Comprehensive Traffic Study.

Ms. Watson mentioned that the Downtown Trolley is now in operation. The Trolley will run on Thursdays, Fridays, and Saturdays.

Mr. Brandon stated that the MoDOT sidewalk project along Jackson Boulevard and the Scott City Interchange project are both underway.

Staff Report

Ms. Green reported that the Regional Bicycle and Pedestrian Plan data collection phase has been completed. Lochmueller Group received 206 responses via the online survey in addition to several ideas submitted via Wikimap. Lochmueller will now analyze the data and prepare a draft plan for review by the Study Oversight Team.

Other Business and Communications

There were no other business and communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 12:15 p.m.

Respectfully submitted,

Kelly Green, PE