



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

February 7, 2018

Osage Centre – Cape Girardeau

Technical Planning Committee (TPC) Voting Members Present:

Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development Commission (SEMO RPC)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Mr. Bruce Loy, Cape Girardeau Regional Airport
Ms. Molly Mehner, City of Cape Girardeau (alternate for Mr. Alex McElroy)
(via teleconference)
Mr. Larry Payne, Cape Girardeau County (alternate for Mr. Charlie Herbst)
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA)

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Michael Brandon, Missouri Department of Transportation (MoDOT)
Mr. Curtis Jones, Illinois Department of Transportation (IDOT) (via teleconference)
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT)
Mr. Kirk Sandfort, Southeast Missouri State University (SEMO University) (alternate for Ms. Beth Glaus)
Ms. Betsy Tracy, Federal Highway Administration (FHWA) – IL Division
(via teleconference)
Ms. Eva Voss, Missouri Department of Transportation (MoDOT) (via teleconference)

Staff Present:

Mr. Ryan Shrimplin, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Kelly Green, KLG Engineering

Call to Order

In the absence of Chairman Bollinger and Vice Chairman McElroy, Mr. Payne called the meeting to order at 11:00 a.m.

Introductions

The group went around the room, with each person giving a brief introduction.

Public Comments

There were no public comments.

Adoption of Agenda

The agenda of the February 7, 2018 Technical Planning Committee (TPC) Meeting was unanimously approved for adoption upon motion made by Ms. Watson and seconded by Mr. Christian.

Approval of Minutes

The minutes of the January 3, 2018 Technical Planning Committee (TPC) Meeting were unanimously approved upon motion made by Ms. Watson and seconded by Mr. Loy.

Communications from the Chairman

There were no communications from the Chairman.

New/Unfinished Business

- **Public Participation Plan Amendment No. 2 – Motion to Release for Public Comment**

Mr. Shrimplin presented Public Participation Plan (PPP) Amendment No. 2. He explained that the amendment adds a section entitled “Transit Program of Projects”. The Federal Transit Administration (FTA) requires recipients of Section 5307 grant funds to develop a Program of Projects (POP), which lists the projects proposed to be funded by the Section 5307 funds. The development of the POP must include a public participation process that complies with FTA regulations. The regulations allow a recipient to use the MPO’s public participation process for the development of its Transportation Improvement Program (TIP) to satisfy the POP public participation requirements. The new section in the PPP states that CTA (a Section 5307 grant recipient) and Southeast Missouri State University (a sub-recipient) have elected to follow SEMPO’s TIP public participation process to meet the requirements. Mr. Shrimplin stated that MoDOT and ONE DOT have reviewed the amendment, and no comments were received. A motion was made by Ms. Watson and seconded by Mr. Christian to release Public Participation Plan Amendment No. 2 for public comment, which passed unanimously.

- **FY 2016-2019 TIP Amendment No. 6 – Discussion**

Mr. Christian presented Amendment No. 6 to the FY 2016-2019 Transportation Improvement Program (TIP Amendment No. 6). He explained that the amendment consists of two new projects. The first project is a box culvert extension on Rte. W approximately ½ mile south of Rte. Y. The second project is the grading and construction of Harbor Lead Track 2 as part of the SEMO Port’s Loop Tracks Terminal Project, which is being funded by the Delta Regional Authority. Mr. Shrimplin stated that TIP Amendment No. 6 will now be reviewed by MoDOT and ONE DOT, and the TPC will release it for public comment at its next meeting.

- **TIP Tool Software & Maintenance RFP – Discussion**

Mr. Shrimplin presented a Request for Proposals (RFP) for an online service for managing the TIP. He explained that the proposals are to include software, training, and maintenance. The RFP is based on one that was issued by Ozarks Transportation Organization (OTO). The Technology Subcommittee will screen the proposals and, if necessary, generate a short list of consultants to be interviewed. Each selected consultant will then give a presentation and participate in an interview with the TPC. The TPC will then provide feedback to the Technology Subcommittee for use in scoring the consultants. The consultant with the highest score will be

asked to enter into negotiations for a contract. The contract will be between the consultant and the City of Cape Girardeau, and all financial transactions will be conducted by the City of behalf of SEMPO. The work will likely begin in FY 2019. There being no comments, Mr. Shrimplin stated that the RFP will be presented to the Board of Directors at its next meeting, after which the RFP will be issued.

- **Public Transit – Human Services Transportation Coordination Plan – Discussion**

Mr. Christian presented a draft of the SEMPO Public Transit – Human Services Transportation Coordination Plan. He stated that two public meetings were held late November/early December to obtain input regarding public transit needs. A meeting for transit providers was held on January 18th at 2:00 p.m. at the SEMO RPC Office. There were no citizens in attendance at the public meetings, however, an online survey form was created, and 33 surveys have been completed to date. The draft will be completed after the survey period closes and the surveys have been reviewed. He anticipates the plan will be ready to release for public comment in March or April.

Member Reports

Ms. Mehner reported that the City of Cape Girardeau's Broadway LED Streetlight Conversion Project has been awarded. The City will be opening bids today for the Concrete Street Repair 2018 Project. The Sloan Creek Bridge Superstructure and Slope Stabilization Project is currently out for bids. South Sprigg Street construction is progressing but there have been some weather delays.

Ms. Watson reported that CTA has reduced the Downtown Trolley's hours of service during the winter months. Also, CTA will be submitting FY 2019 grant applications soon.

Mr. Okenfuss reported that the 21st Century Missouri Transportation System Task Force has issued its report. He explained that the report consists of three sections. The first section discusses the need for an immediate-impact investment, which is proposed to be in the form of a 10-cent increase in the state's gas tax and a 12-cent increase in the diesel tax. These increases are estimated to generate \$34 million annually. The second section discusses the need for sustainable long-term funding. This funding could come from new fees and fee increases, especially for electric vehicles, which use the state highway system but do not contribute to the motor fuel tax revenue. The third section discusses efficient project delivery, improved highway safety, and innovation. Recommended safety measures include passing laws to prohibit distracted driving, to require the use of seat belts, and to require graduated driver's license training requirements for young drivers. It is hoped that the report will lead to action by the Missouri General Assembly to implement the recommendations. Mr. Okenfuss also mentioned that MoDOT's annual Planning Partner Meeting will be held tomorrow in Jefferson City.

Mr. Jones announced several upcoming webinars. He also reported that IDOT has released its 2017 Freight Plan for public comment.

Staff Report

Ms. Green reported that a conference call with Lochmueller Group and the Study Oversight Team has been scheduled for next week to review the comments received on the Regional Bicycle and Pedestrian Plan.

Other Business and Communications

There was no other business and communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 11:43 a.m. upon motion made by Mr. Christian and seconded by Ms. Watson.

Respectfully submitted,

Kelly Green, PE