



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

June 6, 2018

Osage Centre – Cape Girardeau

Technical Planning Committee (TPC) Voting Members Present:

Ms. Mandi Brink, Southeast Missouri Regional Port Authority (SEMO Port)
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development Commission (SEMO RPC)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Mr. John Mehner, Cape Girardeau Area MAGNET
Mr. Larry Payne, Cape Girardeau County (alternate for Mr. Charlie Herbst)
Mr. Scott Perry, Bootheel Regional Planning & Economic Development Commission (Bootheel RPC)
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA)

Technical Planning Committee (TPC) Non-Voting Members Present:

Ms. Elquin Auala, Missouri Department of Transportation (MoDOT)
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT)
Mr. Cody Pullum, Missouri Department of Transportation (MoDOT)
Ms. Betsy Tracy, Federal Highway Administration (FHWA) – IL Division (via teleconference)
Ms. Eva Voss, Missouri Department of Transportation (MoDOT) (via teleconference)

Staff Present:

Mr. Ryan Shrimplin, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Kelly Green, KLG Engineering

Call to Order

In the absence of the Chairman and Vice Chairman, Mr. Payne called the meeting to order at 11:00 a.m.

Introductions

The group went around the room, with each person giving a brief introduction.

Public Comments

There were no public comments.

Adoption of Agenda

The agenda of the June 6, 2018 Technical Planning Committee Meeting was unanimously approved for adoption upon motion made by Ms. Brink and seconded by Mr. Mehner.

Approval of Minutes

The minutes of the May 2, 2018 Technical Planning Committee Meeting were unanimously approved upon motion made by Ms. Watson and seconded by Ms. Brink.

Communications from the Chairman

There were no communications from the Chairman.

New/Unfinished Business

- **FY 2019 Unified Planning Work Program – Motion to recommend adoption**

Mr. Shrimplin stated that the public comment period for the FY 2019 Unified Planning Work Program (UPWP) closed without any comments. He added that the Board of Directors held a public hearing at its May 16th meeting, which also did not produce any comments. A motion was made by Mr. Mehner and seconded by Mr. Christian to recommend adoption of the FY 2019 UPWP to the Board of Directors, which passed unanimously.

- **FY 2016-2019 TIP Amendment No. 7 – Motion to recommend approval**

Mr. Shrimplin stated that the public comment period for FY 2016-2019 Transportation Improvement Program (TIP) Amendment No. 7 closed without any comments. A motion was made by Ms. Watson and seconded by Ms. Brink to recommend approval of FY 2016-2019 TIP Amendment No. 7 to the Board of Directors, which passed unanimously.

- **Public Transit – Human Services Transportation Coordination Plan – Motion to release for public comment**

Mr. Shrimplin informed the TPC that the Public Transit – Human Services Transportation Coordination Plan is still being reviewed by FTA and staff and therefore is not ready to release for public comment.

- **TIP Tool Software and Maintenance Services – Technology Subcommittee report on interview results**

Mr. Shrimplin reported that the Technology Subcommittee interviewed three consultants during its meeting on May 21st. He gave a brief summary of the Subcommittee's comments on each consultant. He stated that Data Transfer Solutions (DTS) received the highest score and will be asked to prepare a contract after the Board of Directors grants authorization at its meeting on June 20th.

- **Election of Officers for FY 2019**

The TPC held its annual election of officers. Mr. Bollinger was re-elected Chairperson and Mr. McElroy was re-elected Vice Chairperson, with both terms beginning on July 1, 2018.

- **July TPC Meeting Date**

Mr. Shrimplin stated that the next regularly scheduled TPC meeting falls on July 4th. The TPC agreed to move the meeting to July 10th at 2:00 p.m.

Member Reports

Mr. Shrimplin reported that the City of Cape Girardeau's Lexington Avenue project is nearing completion. The project includes shared lane markings (sharrows). A public meeting for the Independence Street traffic study was held on May 21st. Work continues on the Sloan Creek Bridge superstructure replacement and slope stabilization.

Ms. Watson reported that CTA has been working on grant applications as well as a budget amendment for replacement vehicles.

Ms. Brink reported that groundbreaking for SEMO Port's Delta Regional Authority (DRA)-funded project will begin soon. The new maintenance building is almost complete. Dan Overbey has announced that he will retire on June 30th and that Cary Harbison will take over as the Port's executive director.

Mr. Christian reported that he is preparing language on performance measures, to be included in the next TIP amendment.

Mr. Perry reported that Bootheel RPC is in the process of preparing its Public Transit – Human Services Transportation Coordination Plan. Ms. Hannah Barnett has been named the RPC's interim director.

Mr. Mehner reported that the Transportation Development District (TDD) for the southwest corner of Kingshighway (US 61) and William Street (Route K) has been approved and improvements are underway, including a new access drive on Route K.

Mr. Okenfuss reported that the Missouri General Assembly approved a ballot measure for an increase in the motor fuel tax, from \$0.17 per gallon to \$0.27 per gallon. The ten-cent increase would be spread over a four-year period, starting with a 2.5 cent increase in the first year and increasing by 2.5 cents each of the following three years. The additional revenue will be used to fund the Missouri State Highway Patrol, replacing its current revenue source and thus providing additional funds for transportation improvements. Mr. Okenfuss also reported that the City of Cape Girardeau has agreed to contribute funds for the construction of a traffic signal at US 61 and Veterans Memorial Drive as part of the diverging diamond interchange (DDI) project. There will only be a single left turn lane at the intersection. MoDOT is working with the City of Jackson on access changes due to the DDI. The project is in the field testing and design phase. The initial test results were not desirable, so further testing will be conducted. MoDOT will hold a public meeting on the DDI project soon, but prior to the meeting, Jason Williams, the project manager, will attend a SEMPO Board of Directors meeting as a follow-up to his presentation at the March 21st meeting. Construction will begin in 2019 and be completed in the fall of 2020. Mr. Okenfuss also reported that resurfacing of US 61 will begin in August while Route K may get pushed back to next year.

Mr. Killian reported that the Missouri Highways and Transportation Commission (MHTC) has released of the draft 2019-2023 STIP for public comment.

Ms. Auala reported that the application period for the Transportation Alternatives Program (TAP) opens on August 1st and closes on November 1st. She stated that MoDOT will not accept applications from entities having a current TAP project that has not been completed.

Ms. Voss reported that Missouri's Long Range Transportation Plan (LRTP) was approved today by MHTC and can be found on MoDOT's website.

Staff Report

Mr. Shrimplin reported that a representative of Trailnet will give a presentation to the Board of Directors at its June 20th meeting.

Other Business and Communications

There was no other business or communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 11:40 a.m. upon motion made by Mr. Mehner and seconded by Mr. Christian.

Respectfully submitted,

Kelly Green, PE