

# **SOUTHEAST METROPOLITAN PLANNING ORGANIZATION**

## **TECHNICAL PLANNING COMMITTEE MEETING MINUTES**

June 5, 2013

Osage Centre - Cape Girardeau

### Technical Planning Committee Members Present:

Mr. Rodney Bollinger, City of Jackson  
Mr. Ron Eskew, City of Scott City  
Mr. Joe Killian, Missouri Department of Transportation  
Mr. Dale Kinneman, Missouri Department of Transportation  
Mr. Jay Lancaster, Missouri Department of Transportation  
Mr. Bruce Loy, City of Cape Girardeau  
Mr. Larry Payne, Cape Girardeau Area Chamber of Commerce (Transportation Committee)  
Mr. Mark Phillips, Cape Special Road District  
Mr. Bill Robinett, Missouri Department of Transportation (via conference call)  
Mr. Ryan Shrimplin, City of Cape Girardeau  
Ms. Eva Voss, Missouri Department of Transportation (via conference call)

Call to Order: Chairman Payne called the meeting to order at 1:06 p.m.

### Introductions

There were no introductions.

### Public Comments

There were no public comments.

### Adoption of Agenda

The June 5, 2013 Technical Planning Committee Meeting Agenda was unanimously approved for adoption upon motion made by Mr. Bollinger and seconded by Mr. Loy.

### Minutes

The minutes of the May 7, 2013 Technical Planning Committee Meeting were unanimously approved upon motion made by Mr. Phillips and seconded by Mr. Loy.

### Financial Report

Mr. Shrimplin stated that once the final UPWP is approved, the City of Cape Girardeau will begin invoicing MoDOT, IDOT, and the SEMPO paying members.

### Communications from the Chairman

Chairman Payne asked if there are any updates. Mr. Shrimplin stated that Drew Christian is unable to attend the meeting due to a sick child, but he had requested that the TPC discuss the

RPC's role in providing services to SEMPO. Mr. Christian had indicated that he considers the RPC to be a part of the SEMPO staff, which would alleviate the need to follow FTA procurement procedures. Ms. Voss responded that per Steve Billings with MoDOT Multi-Modal/Transit, the RPC would be subject to the procurement laws unless the City of Cape Girardeau and the RPC execute an intergovernmental agreement for specific services. Mr. Robinett added that the UPWP would need to reference the agreement, indicate the division of responsibilities, and include line items in the budget for the services. Ms. Voss stated she will contact the RPC to discuss.

#### New/Unfinished Business

Mr. Shrimplin presented the latest concept for the SEMPO logo. The Committee did not express any concerns with the logo, and recommended presenting it to the Board for adoption.

Mr. Shrimplin presented the latest draft of the UPWP. The Committee acknowledged that additional revisions will need to be made due to the RPC issue, but did not feel it should hold up the issuance of the draft for public comment. Mr. Phillips made a motion to recommend approval of the draft UPWP to the Board of Directors. Mr. Lancaster seconded the motion. The motion passed unanimously.

#### Other Communication

Mr. Lancaster presented the latest draft of the interim TIP. He stated the document is a work in progress. He explained that any federally funded transportation project within the SEMPO boundary is required to be included in the TIP. The project list is divided into two categories. The first category is MoDOT projects that are part of the STIP. The second category is Local Public Agency (LPA) projects. Mr. Robinett stated that a third category should be added for transit projects. Chairman Payne asked why only one BRO project is listed. Mr. Killian responded by stating that the LPA category is a "screen shot" of what is planned at the time the TIP is prepared. Additional projects may be approved later on, which is why the TIP can be amended by the Board. Mr. Lancaster asked if FAA funded projects are to be added to the TIP. Mr. Robinett clarified that only FHWA and FTA funded projects are required to be in the TIP; adding FAA projects is optional. The Committee decided that FAA projects will not be included in the SEMPO TIP.

#### Adjournment

Upon motion made by Mr. Bollinger, seconded by Mr. Phillips, the meeting was adjourned unanimously at 1:52 p.m.

Respectfully submitted,

Ryan Shrimplin  
Acting Executive Director