



## **BOARD OF DIRECTORS MEETING MINUTES**

September 19, 2018

Osage Centre – Cape Girardeau, MO

### Board Voting Members Present:

Mr. Rodney Bollinger, City of Jackson (alternate for Mr. Jim Roach)  
Mr. Victor Gunn, City of Cape Girardeau (alternate for Mr. Bob Fox)  
Mr. Dwain Hahs, City of Jackson  
Mr. Barry Horst, Southeast Missouri Regional Planning & Economic  
Development Commission (SEMO RPC)  
Ms. Molly Mehner, City of Cape Girardeau (alternate for Mr. Scott Meyer)

### Board Non-Voting Members Present:

Ms. Mandi Brink, Southeast Missouri Regional Port Authority (SEMO Port)

### Technical Planning Committee (TPC) Members Present:

Mr. Lance DeBrock, Missouri Department of Transportation (MoDOT)  
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)  
Mr. Alex McElroy, City of Cape Girardeau  
Mr. John Mehner, Cape Girardeau Area MAGNET  
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT)

### Staff Present:

Mr. Ryan Shrimplin, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Kelly Green, KLG Engineering

### Call to Order

Chairman Hahs called the meeting to order at 2:00 p.m.

### Introductions

The group went around the room, with each person giving a brief introduction.

### Public Comments

There were no public comments.

### Adoption of Agenda

The agenda of the September 19, 2018 Board of Directors Meeting was unanimously approved upon motion made by Mr. Bollinger and seconded by Ms. Mehner.

### Approval of Minutes

The minutes of the August 15, 2018 Board of Directors Meeting were unanimously approved upon motion made by Ms. Mehner and seconded by Mr. Bollinger.

### Communications from the Chairman

There were no communications from the Chairman.

### New/Unfinished Business

- **RESOLUTION NO. 2018-09, A Resolution approving Amendment No. 1 to the Bylaws – Reading and Passage**

Chairman Hahs introduced RESOLUTION NO. 2018-09. Mr. Shrimplin explained that MoDOT has requested that all of the Missouri MPOs and RPCs change any MoDOT employees who are voting members to be non-voting members. This is necessary to ensure transparency and avoid actual and perceived conflicts of interest. He explained that MoDOT currently has a voting member on the TPC, so SEMPO's Bylaws must be amended in order to make the change. Other changes in the amendment include: splitting Cape Girardeau County/Cape Special Road District into two separate voting members; splitting Cape Girardeau County Transit Authority/Southeast Missouri State University into two separate voting members; and changes to the Bylaws amendment process. A motion was made by Ms. Mehner and seconded by Mr. Bollinger to approve RESOLUTION NO. 2018-09, which passed unanimously.

- **RESOLUTION NO. 2018-10, A Resolution authorizing the Executive Director to execute an Intergovernmental Agreement with the Illinois Department of Transportation, regarding Performance Management – Reading and Passage**

Chairman Hahs introduced RESOLUTION NO. 2018-10. Mr. Shrimplin explained that in March 2018, SEMPO entered into an agreement with MoDOT to formalize

each party's respective responsibilities with regard to implementing the performance management requirements of MAP-21 and FAST Act. The Board passed a resolution authorizing Mr. Shrimplin as the executive director to execute the agreement. This resolution authorizes him to execute a similar agreement with IDOT. A motion was made by Mr. Bollinger and seconded by Ms. Mehner to approve RESOLUTION NO. 2018-10, which passed unanimously.

- **RESOLUTION NO. 2018-11, A Resolution supporting MoDOT and IDOT Pavement and Bridge Condition and System Performance Measure Targets – Reading and Passage**

Chairman Hahs introduced RESOLUTION NO. 2018-11. Ms. Green stated that MoDOT and IDOT have set their targets for Pavement and Bridge Condition and System Performance Measures (PM2 and PM3, respectively). As required by MAP-21 and FAST Act, MPOs are required to set their own targets or support the state targets. The deadline for taking action on PM2 and PM3 is November 16<sup>th</sup>. She then explained the targets set by MoDOT and IDOT and provided information sheets. A motion was made by Ms. Mehner and seconded by Mr. Bollinger to approve RESOLUTION NO. 2018-011, which passed unanimously.

- **RESOLUTION NO. 2018-12, A Resolution informing Missouri voters that Proposition D will be on the November 6, 2018 statewide ballot – Reading and Passage**

Chairman Hahs introduced RESOLUTION NO. 2018-12. Mr. Shrimplin explained that this resolution is similar to the one recently passed by the City of Cape Girardeau. The resolution informs voters about the ballot measure and encourages them to vote. The resolution does not tell citizens how they should vote. A motion was made by Mr. Bollinger and seconded by Ms. Mehner to approve RESOLUTION NO. 2018-12, which passed unanimously.

### Member Reports

City of Cape Girardeau – Ms. Mehner reported that the bid opening for the Independence Street Sidewalk Project will be held on October 4<sup>th</sup>. An open house for the West End Boulevard Improvements Project will be held on September 26<sup>th</sup>. The Sloan Creek Bridge Superstructure and Slope Stabilization Project was recently completed.

City of Jackson – Chairman Hahs reported that Fronabarger Concreters is installing a break in access on East Main Street. The East Main Street/Oak Hill Road Traffic Signal Project will be issued for bid soon; the City is in the process of acquiring easements for the project. The Concrete Street Repair and Asphalt Overlay projects are underway. Capital Sand Company trucks are traveling through the city on a daily basis. He suggested inviting a representative of Capital Sand Company to give a presentation on its operations at an upcoming SEMPO meeting.

SEMO Port – Ms. Brink reported that the Port is awaiting approval from MoDOT in order to proceed with some track projects. She also mentioned that the Port's BUILD Transportation Discretionary Grant application is still in the running.

SEMO RPC – Mr. Horst reported that the RPC's Transportation Advisory Committee (TAC) listed the improvements to US61 near Fruitland as a priority project. He also announced that Mr. Christian has been named the RPC's new Deputy Director.

MoDOT – Mr. Okenfuss reported that the overlay work on US61 will begin tonight. The completion date is November 1<sup>st</sup>. The sand sealing work on MO25 is done and pavement striping should be completed by the end of the week. He noted that MoDOT has received several complaints from citizens about the dust generated by the project. Mr. Killian reported that the TAP cycle is now open. The program requires a 20% local match (maximum federal share of 80%). In order to qualify, a project must seek a minimum of \$100,000 of federal reimbursement; the maximum federal reimbursement is \$400,000. The application deadline is November 2, 2018. The application deadline for the next Cost Share Program cycle is October 19, 2018. He explained that under this program, MoDOT will not fund more than 50% of a project unless it qualifies as an Economic Development project. Retail developments do not qualify as Economic Development. In response to a question, Mr. Killian stated that MoDOT no longer verifies that jobs created by an Economic Development project are maintained. He also announced that a meeting to discuss Proposition D will be held on October 25<sup>th</sup> from 1:00 p.m. to 4:00 p.m. at the Holiday Inn in Poplar Bluff. The meeting will begin with opening remarks by the Missouri Highways and Transportation Commission and MoDOT, followed by a brief presentation by SEMPO and each of the RPCs on their local issues and needs.

### Staff Report

Mr. Shrimplin reported that the agreement with DTS for TIP tool software and maintenance services was executed yesterday. A conference call to kick off the project will be scheduled.

### Other Business and Communications

I-55/US61 Diverging Diamond Interchange Project – Chairman Hahs stated that the City of Jackson is preparing to send a letter to Mr. Mark Shelton, MoDOT Southeast District Engineer, requesting that MoDOT construct a recreational trail from South Old Orchard Road in Jackson to Veterans Memorial Drive in Cape Girardeau. Mr. Okenfuss mentioned that there have been recent discussions within MoDOT regarding sidewalks and trails in MoDOT right-of-way. MoDOT's legal counsel has indicated that MoDOT is liable for ADA violations even if the sidewalk or trail is paid for and maintained by another party. For this reason, MoDOT prefers to keep sidewalks and trails outside of its right-of-way. Chairman Hahs stated that MoDOT constructing the trail as part of the DDI project makes sense for financial, logistical, and safety reasons. Mr. Okenfuss and

Mr. Killian explained that the project was not intended to include pedestrian accommodations except for the 5 foot wide pedestrian corridor at the underpass, which was included in the event a connecting sidewalk or trail is constructed in the future. Mr. Okenfuss also stated that MoDOT typically does not construct trails that serve more of a recreational purpose than a commuter purpose. Mr. Bollinger discussed the improvements that MoDOT is having Jackson and Cape Girardeau pay for as part of the project. He stated that the least expensive time to construct the trail is during this project. Mr. Okenfuss stated that the bridge consultant has already been engaged in order to stay on schedule. Mr. Killian mentioned that the municipal agreements for the portions of the work funded by the cities will be ready next week.

### Adjournment

There being no further business, the meeting was unanimously adjourned at 2:47 p.m. upon motion made by Mr. Bollinger and seconded by Ms. Mehner.

Respectfully submitted,

Kelly Green, P.E.