TECHNICAL PLANNING COMMITTEE
MEETING MINUTES

May 1, 2019

Osage Centre – Cape Girardeau, MO

Technical Planning Committee (TPC) Voting Members Present:

Ms. Hannah Barnett, Bootheel Regional Planning & Economic Development Commission (Bootheel RPC)
Mr. Rodney Bollinger, City of Jackson
Ms. Mandi Brink, Southeast Missouri Regional Port Authority (SEMO Port)
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development Commission (SEMO RPC)
Mr. Larry Payne, Cape Girardeau County (alternate for Mr. Charlie Herbst)
Mr. Mark Phillips, Cape Special Road District
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA)

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Ms. Cathy Monroe, Federal Transit Authority (FTA) – Region 7 (via teleconference)
Mr. Daniel Nguyen, Federal Transit Authority (FTA) – Region 7 (via teleconference)
Ms. Eva Steinman, Federal Transit Authority (FTA) – Region 7 (via teleconference)
Ms. Betsy Tracy, Federal Highway Administration (FHWA) – Illinois Division (via teleconference)
Ms. Eva Voss, Missouri Department of Transportation (MoDOT) (via teleconference)

Staff Present:

Mr. Ryan Shrimplin, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Kelly Green, KLG Engineering

<u>Call to Order</u>

Chairman Bollinger called the meeting to order at 11:00 a.m.

Introductions

The group went around the room, with each person giving a brief introduction.

Adoption of Agenda

The agenda of the May 1, 2019 Technical Planning Committee Meeting was unanimously approved upon motion made by Mr. Payne and seconded by Ms. Watson.

Approval of Minutes

The minutes of the April 3, 2019 Technical Planning Committee Meeting were unanimously approved upon motion made by Mr. Phillips and seconded by Mr. Payne.

Communications from the Chairman

Chairman Bollinger reported that he has requested, via email, a letter of support from SEMPO for a grant application. The applicant, Cape Girardeau County, is applying for a Delta Regional Authority grant to upgrade County Road 330 and Seabaugh Road. The scope of work includes road widening, utility relocations, culvert installation, resurfacing with heavy duty pavement, and improving the entrance from RT PP. MoDOT is willing to provide the soil and the new culvert. The County is willing provide the materials, equipment, and labor. The City of Jackson is willing to participate as well since portions of the project are in the Jackson city limits. The total cost of the project is estimated at $265,000. Cape Girardeau County Commissioner Paul Koeper is working with Margaret Yates, SEMO RPC, on preparing the application.

A motion was made by Mr. Payne and seconded by Ms. Watson to recommend that the Board of Directors send a letter of support for the application, which passed unanimously.

Public Comments

There were no public comments.

New/Unfinished Business

- **FY 2020 Unified Planning Work Program – Motion to recommend adoption**

  Mr. Shrimplin presented a revised draft of the FY 2020 Unified Planning Work Program (UPWP). He explained that the financial tables have been revised per direction from Brad McMahon, FHWA – Missouri Division. In addition, he has added the Public Transit – Human Services Transportation Coordination Plan and the Title VI Program to the work elements section as these items are not expected to be completed by the end of FY 2019. The FY 2020 UPWP was released for public comment; however, no comments were received. A motion was made by Mr. Phillips and seconded by Mr. Payne to recommend adoption of the FY 2020 UPWP to the Board of Directors, which passed unanimously.

- **FY 2020-2023 Transportation Improvement Program – Discussion**

  Mr. Christian presented a draft of the FY 2020-2023 Transportation Improvement Program (TIP). He stated that he is in the process of revising the draft to address comments received

regarding Performance Measures. Mr. Shrimplin stated that the draft TIP must be released for public comment by May 10, 2019 in order to keep the approval process on schedule.

- **<u>MoDOT 30% Additional Funding Scenario</u> – Discussion**

  Mr. Shrimplin explained that MoDOT Southeast District recently asked its planning partners to consider a potential additional 30% in funding (based on the same scenarios discussed at the April 3, 2019 TPC meeting) and how it should be spent. Upon discussion, the TPC decided that SEMPO's portion of the additional funding (approximately $5.93 million) should be spent on the following projects (in order of priority):

  1. Moving up the MO 177 road raise project in the STIP (currently programmed for construction in FY 2022);

  2. Intersection improvements on US 61 at Donna Drive and at Shawnee Boulevard; and

  3. Replacing or widening the Bloomfield Road bridge over IS 55.

<u>Member Reports</u>

City of Cape Girardeau – Mr. Shrimplin reported that the TTF6 Committee will be convening in June to begin preparing a list of recommended projects.

City of Jackson – Mr. Bollinger reported that crews are relocating electric lines at the site of the Center Junction Diverging Diamond Interchange (DDI) project. Construction of the East Main Street/Oak Hill Road traffic signal should be completed by the end of the month. Acquisition continues for the East Main Street/Shawnee Boulevard roundabout project. Mr. Bollinger thanked MoDOT for the recently installed flashing yellow left turn signals at various intersections in Jackson.

Cape Girardeau County – Mr. Payne reported that the County is considering some economic development opportunities in the Oak Ridge area.

Cape Special Road District – Mr. Phillips reported that wet conditions have delayed the annual asphalt overlay work. Penzel Construction Company has been awarded a bridge replacement project on County Road 651.

CTA – Ms. Watson reported that she watched an FTA webinar entitled "Public Transportation Safety and Asset Management in Performance-based Planning and Programming" yesterday. The webinar explained the federal mandate for public transportation agencies receiving FTA funds to develop and implement a Public Transportation Agency Safety Plan (PTASP). MoDOT is responsible for developing the PTASP and offering it to small urban transit providers. Certain portions of the PTASP must be incorporated into SEMPO's Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP). Mr. Nguyen stated that, like the Transit Asset Management (TAM) Plan, MPOs can choose to follow the state's plan or develop their own. The plan must be developed and implemented within two years.

SEMO Port – Ms. Brink reported that the Delta Regional Authority (DRA) grant project, which involves earth work for the new Harbor Lead Track #2, is on hold due to inclement weather. The Port had to return about $2 million to MoDOT because of the delay with the DRA project,

but will hopefully receive it again next year. The Port staff is reviewing a draft of the agreement for the Better Utilizing Investments to Leverage Development (BUILD) grant award in the amount of $19.8 million. The Port is working to secure a federal loan to pay half of the 40% match.

SEMO RPC – Mr. Christian reported that the RPC's Transportation Advisory Committee (TAC) has submitted to MoDOT its prioritized project lists for the funding scenarios.

Bootheel RPC – Ms. Barnett reported that the Missouri Department of Economic Development (DED) has awarded six Community Development Block Grants (CDBGs) to communities in the Bootheel area. The RPC will be preparing a BUILD grant application soon. The RPC recently hired a new fiscal officer as the previous officer retired.

MoDOT – Mr. Killian reported that MoDOT's April letting did not include any projects in SEMPO's boundary. Included in the May letting are the Center Junction Diverging Diamond Interchange (DDI) project and the resurfacing of US 61 from IS 55 in Fruitland to MO 25 in Jackson. Work continues on resurfacing of US 61 from MO 25 in Jackson to IS 55 south of Cape Girardeau. Resurfacing of RT K from US 61 to IS 55 in Cape Girardeau begins this week. There will be lane closures during working hours. The bridge deck replacement on US 61 between Good Hope Street and Cape Centre Drive is underway. Lane closures are in place 24 hours per day. The next application deadline for the Cost Share Program is August 2, 2019.

MoDOT - Mr. Brandon reported that the draft 2020-2024 STIP is finished and will be released for public comment next month. The projects in the third and fourth years of the STIP will be shaded, which will denote the potential for the project to be pushed to a later year if there is insufficient federal funding to include it in the year shown.

MoDOT – Ms. Voss reported that MoDOT's Transportation Planning Customer Satisfaction Survey was emailed to its planning partners. She encouraged everyone to take the survey. The deadline is May 31, 2019.

FHWA – Ms. Tracy reported that a Notice of Funding Opportunity (NOFO) has been issued for the BUILD grant program. There is $900 million in funding available. The application deadline is July 15, 2019.

FTA – Mr. Nguyen introduced Ms. Steinman, a new FTA employee.

Staff Report

Mr. Shrimplin reported that the consultant for the TIP website still needs to provide training. He will contact the consultant to discuss a schedule. Once the UPWP is adopted by the Board, the Consolidated Planning Grant (CPG) agreement will be executed by the City of Cape Girardeau and the Missouri Highways and Transportation Commission (MHTC). The work elements in the UPWP will begin in July.

Other Business and Communications

There was no other business or communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 12:03 p.m. upon motion made by Ms. Watson and seconded by Mr. Payne.

Respectfully submitted,

Kelly Green