



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

February 5, 2020
Osage Centre, Cape Girardeau MO

Technical Planning Committee (TPC) Voting Members Present:

Ms. Katrina Amos, Cape Girardeau Regional Airport (Cape Airport)
Ms. Hannah Barnett, Bootheel Regional Planning & Economic Development
Commission (Bootheel RPC)
Mr. Rodney Bollinger, City of Jackson
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development
Commission (SEMO RPC)
Mr. Cary Harbison, Southeast Missouri Regional Port Authority (SEMO Port)
Mr. John Mehner, Cape Area MAGNET
Mr. Larry Payne, Cape Girardeau County (alternate for Mr. Charlie Herbst)
Mr. Mark Phillips, Cape Special Road District
Mr. Ryan Shrimplin, City of Cape Girardeau
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA)

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Mr. Scott Perry, Bootheel Regional Planning & Economic Development Commission
(Bootheel RPC)
Ms. Eva Voss, Missouri Department of Transportation (MoDOT) (via phone)

Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Kelly Green, KLG Engineering
Ms. Marla Mills, KLG Engineering

Call to Order

Chairman Shrimplin called the meeting to order at 11:00 a.m.

Introductions

The group went around the room, with each person giving a brief introduction.

Adoption of Agenda

The agenda of the February 5, 2020 Technical Planning Committee Meeting was unanimously approved for adoption upon motion made by Mr. Mehner and seconded by Mr. Phillips.

Approval of Minutes

The minutes of the January 8, 2020 Technical Planning Committee Meeting were unanimously approved as amended upon motion made by Mr. Phillips and seconded by Mr. Mehner.

Communications from the Chairman

Chairman Shrimplin stated that he will reserve his communications for Member Reports.

Public Comments

Chairman Shrimplin asked if there are any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **FY 2020 Unified Planning Work Program Amendment No.1**

Mr. McElroy noted that the Cape Girardeau City Council approved the ordinance for the Transportation Engineering Assistance Program grant so the technical planning committee may move the amendment forward. A motion was made by Mr. Bollinger and seconded by Mr. Mehner to recommend approval of FY 2020 Unified Planning Work Program Amendment No. 1 to the Board of Directors, which passed unanimously.

- **Pedestrian Transportation system ADA Assessment**

Mr. McElroy stated that in the summer of 2020, the consultant intends to work with students from Southeast Missouri State University to collect data. The students will use GIS collector apps and then upload the data into the City of Cape Girardeau's GIS system. The deliverable will be to provide the data in draft form to the TPC and the Board of Directors. The proposal from the consultant included a public comment period once the draft assessment has been reviewed. After obtaining public input, the final document would then come back to the TPC and Board of Directors. The project is proposed to be finalized by December 2020. The SEMPO project would be a condition assessment only. The communities and county would be responsible for taking the data and creating a transition plan. There was discussion concerning the level of public input required for the condition assessment. It was noted that Mr. McMahon should be asked for input on scope. Chairman Shrimplin raised the question of whether a subcommittee should be formed to manage this project or if it should come before the TPC. The TPC agreed there was no need for a subcommittee. Mr. McElroy noted that the consultants will provide monthly updates to the TPC and quarterly in person updates to the Board of Directors. There was further discussion regarding the obligation for public engagement. Mr. Shrimplin noted that this is an assessment with data acquisition and not a plan. It will be up to the cities or counties to develop an actual plan. Mr. McElroy is to send an e-mail to Ms. Voss outlining the issue and she will get further clarification but she believes that considering the scope there would not be an obligation for further public input beyond a public

comment period. The TPC agreed that if public engagement is required, it should be added to Lochmueller's scope at no additional cost.

Mr. Mehner asked if gathering this data starts a clock for improvements be completed. Mr. Killian noted that according to the Department of Justice ruling, the deadline is 2027 for a transition plan to be completed and gathering of data should not change that.

Ms. Barnett noted that she is advising her communities to get a plan started by then even if they don't have the money to complete the projects to show good faith.

SEMPO will provide the data to the communities. The communities will then create their transition plans and at that point, the communities should start the public engagement process.

Member Reports

City of Cape Girardeau – Chairman Shrimplin reported that TTF6 is on the April 7th ballot. He noted that he mis-spoke at last meeting regarding the Veterans Memorial Drive options. The two options were design, acquisition and grading or just design. Design, acquisition and grading option was approved by Council. For a TTF5 update, Mr. Shrimplin reported that geotechnical work is being completed on Main Street. The Independence project had a public meeting on January 29 and it was well attended and the project is now moving into acquisition phase. Fountain St. project is requiring additional geotechnical studies. Sprigg St. scope has been expanded to include additional stormwater. West End project requires Army Core of Engineers (ACOE) permit. The utilities are being relocated and the acquisition phase is wrapping up. The City Council accepted the TEAP grant and that project will be moving forward.

City of Jackson – Mr. Bollinger reported the electric relocation associated with the DDI project has been completed. They are behind on the water main project. The project has been awarded and a pre-construction meeting will occur soon. The first phase of the Shawnee Roundabout Project was utility relocation, which is now complete. The second phase, underway, is rebuilding parking for apartments. Temporary traffic signals (morning and afternoon peak) will be required for the next 2 phases.

Cape Girardeau County – Mr. Payne had nothing to report.

Cape Special Road District – Mr. Phillips noted that they will be opening bids in February 11th for asphalt overlay for roughly 8-9 miles of work.

CTA – Ms. Watson reported that they are in process of preparing information requested for their tri-annual review with FTA. They will be doing both a FTA review in April and a MoDOT review in October. They will be updating their Title VI plan and DBE goals. They are working on developing a Public Transportation Agency Safety Plan (PTASP) which will require SEMPO involvement. A conference call is scheduled for next week. There are measures to be set such as breakdown times, fatalities, etc. SEMPO can set our own or adopt theirs similar to the performance measures. The PTASP is due July 20. Mr. Killian had previously asked about ridership numbers. Ms. Watson provided summary printouts with 2019 numbers. They showed 247,383 trips reflecting an increase of 22.5% over 3-year period. Ms. Watson noted that at the same time there has been no increase in local match money.

SEMO Port – Mr. Harbison noted they are working to finish a DRA grant and struggling with weather issues. They will advertise soon for the MODOT track construction project. SEMO

Port staff is still working on the Better Utilizing Investments to Leverage Development (BUILD) grant, in the amount of \$19.8 million, that was awarded through the Department of Transportation in December of 2018. The dredge project is complete. The contractor set up on Friday and started dredging on Saturday.

Cape Airport – Ms. Amos reported their numbers for the month of January showed 629 passengers. This was a decrease of 20 from previous year. They felt the numbers were still good considering there were 2 less flights per day. Crawford, Murphy, & Tilly, Inc. (CMT) will be onsite February 3-4 to conduct passenger intercept surveys, inventory airport facilities, and capture aerial drone shots of the airfield layout. Ms. Amos felt they would likely have more information by April. The perimeter fence grant was approved and will move that forward this year.

SEMO RPC – Mr. Christian reported Mr. McMahon requested revised fiscal tables for the recent TIP Amendment. Mr. Shrimplin noted that this request should have been made during the review period and that this will delay the process. The question was raised about how we handle this now. Ms. Voss said she will talk to Mr. McMahon and keep us posted. Mr. Christian thinks that he wants the changes in future amendments as well. Mr. Killian noted that this was an unusual amendment as it had no highway dollars and was the first Illinois TIP project.

There is a CTA TIP amendment that will come before TPC for review next month.

Bootheel RPC – Ms. Barnett reported the upcoming TAC meeting dinner. They are in process of identifying new TAC members.

Cape Area MAGNET – Mr. Mehner had nothing to report.

MoDOT – Mr. Killian reported the DDI construction will begin on February 11th with possible traffic impact. MoDOT is working on STIP development and scoping projects with estimates. They will have a draft STIP in May. Mr. Bollinger asked about value engineering and public outreach to businesses during the DDI construction. Mr. Killian said MoDOT is looking at the value engineering options and the community relations group is working on the outreach.

Staff Report -

Mr. McElroy noted that the City of Cape is under cyberattack. He reported they have set up a temporary e-mail that the committee members can use. It is CapeCitySEMPO@gmail.com and CapeCityPlanning@gmail.com for Mr. Shrimplin.

Mr. McElroy attended the Statewide Planning Partnership meeting in Jefferson City. He said they promoted the Buckle Up Phone Down program which has a goal of 20,000 signatures. Governor Parsons made an appearance at the meeting. Mr. McElroy noted that there were good breakout sessions. He particularly liked one on public participation which showcased an online public engagement tool that had the capability to geotag location of comments. Members may look at it on PublicInput.com.

Mr. McElroy further noted that he is working on the FY2021 UPWP with plans to submit the draft for state and federal review in March.

Ms. Voss reported that the planning partnership presentations are on MoDOT's website.

Other Business and Communications

There was no other business or communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 11:42 a.m. upon motion made by Mr. Mehner and seconded by Mr. Payne.

Respectfully submitted,

Kelly Green

DRAFT