



## TECHNICAL PLANNING COMMITTEE MEETING MINUTES

April 1, 2020  
Via Conference Call

### Technical Planning Committee (TPC) Voting Members Present:

Mr. Rodney Bollinger, City of Jackson  
Ms. Mandi Brink, Southeast Missouri Regional Port Authority (SEMO Port)  
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development Commission (SEMO RPC)  
Mr. John Mehner, Cape Area MAGNET  
Mr. Mark Phillips, Cape Special Road District  
Mr. Ryan Shrimplin, City of Cape Girardeau  
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA)

### Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT)  
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)  
Ms. Brittany O'Connor, Missouri Department of Transportation (MoDOT)  
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT)

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

### Call to Order

Chairman Shrimplin called the meeting to order at 11:02 a.m.

### Adoption of Agenda

The agenda of the April 1, 2020 Technical Planning Committee Meeting was unanimously approved for adoption upon motion made by Ms. Brink and seconded by Mr. Phillips.

### Approval of Minutes

The minutes of the March 4, 2020 Technical Planning Committee Meeting were unanimously approved upon motion made by Mr. Mehner and seconded by Ms. Brink.

### Communications from the Chairman

Chairman Shrimplin stated that he will reserve his communications for Member Reports.

### Public Comments

Chairman Shrimplin asked if there are any comments from the public regarding items not on the agenda. There were none.

### New/Unfinished Business

- **FY 2020-2023 TIP Amendment No. 4 – Motion to recommend conditional approval**

Ms. Watson explained that this Amendment included the updating of numbers based on current funding which would then require only minor modifications in the future. A motion was made by Mr. Mehner and seconded by Ms. Watson to recommend conditional approval of FY 2020-2023 TIP Amendment No. 4 to the Board of Directors, which passed unanimously.

- **FY 2021 Unified Planning Work Program – Motion to release for public comment**

Mr. McElroy noted that comments have been received from MoDOT and IDOT and a public meeting has been set for May 20 regarding the FY 2021 Unified Planning Work Program. It is now ready for public comments. A motion was made by Mr. Phillips and seconded by Ms. Brink to release the FY 2021 Unified Planning Work Program for public comment, which passed unanimously.

### Member Reports

City of Cape Girardeau – Chairman Shrimplin reported on the city's TTF5 projects still in progress. He noted the city is working as best they can within the virus restrictions. Staff cannot meet with property owners but they are working on the projects as much as possible. There were intentions to have a public meeting for the Main Street project, but that has been postponed. The TTF 6 vote has been pushed back to June 2.

City of Jackson – Mr. Bollinger noted they continue to work on the water line project. They have completed the concrete and pavement improvement program for the year. He reminded everyone that today is Census Day and encouraged anyone who has not responded to do so.

Cape Special Road District – Mr. Phillips noted that they have a contract with Nip Kelley Equipment Company to do repair on South Sprigg St. This is basically a continuation of the City of Cape Girardeau's work in that area. Tentative start is on April 13, depending on weather. The work will require a temporary road closure.

CTA – Ms. Watson reported CTA has reduced bus hours because of Covid-19 and have made some other adjustments such as not allowing front passengers in on-demand rides. Also, they have more intense and increased cleanings. They have experienced a 40 to 50% drop in ridership. As a result, some drivers have chosen to stay home and some are taking reduced hours. CTA will know more about recent appropriations soon. Under this, the Federal share is 100% and they should know what that means and how they can use it to sustain operations by the end of this week or early next week. She later noted that it is not required that this

appropriation be part of TIP. She also later reported that Title VI is going out to public comment and public meetings will be held via teleconference.

SEMO Port – Ms. Brink reported that they are functioning as close to normal as possible but limiting public access. She is working from home. The DRA project is still being worked on. MoDOT funded project has the contractor doing prep work so they can lay track. They opened the bids for the 2<sup>nd</sup> part, main line project and the board approved the low bidder which is same contractor as the other projects. They are still working on the FEMA project. They are in process of hiring an engineer for EDA project. They closed on the match portion of the BUILD grant and have a commitment letter from the bank. This is moving forward and staff is currently working on completing the agreement.

Cape Airport – Ms. Amos was not in attendance but forwarded a report to Mr. McElroy for the meeting. In her report, she noted their numbers are down 46% from 2019 as a direct result of current events. SkyWest will continue to operate but are in negotiations for the essential air service trips to go to one flight per day.

SEMO RPC – Mr. Christian noted that there is no other amendment pending for TIP. Their TAC meeting has been delayed. Currently, RPC staff is driving county roads to do inventory of bridges and flood prone areas. He was calling from Bollinger County. He noted what a good job Cape County and the Special Road District do on Cape County roads.

MAGNET – Mr. Mehner noted they continue to work on some regional economic development projects. He anticipates they will wrap one up Monday night for Jackson and working on one in downtown Cape relative to TIF. They are providing resources to area businesses and encouraging businesses to work with their financial institutions.

MoDOT – Mr. Okenfuss reported on Center Junction progress. He said the north bound lane of I55 is reduced to one lane to put temporary traffic barriers in place. South bound I55 is also down to one lane and there has been a lane drop on south bound US61. The I55 cross overs are built and ready to go on April 7<sup>th</sup> for head to head traffic, utilizing current north bound lanes. At the same time, they will be closing the on and off ramps until December 1<sup>st</sup>. US 61 will go head to head by Thursday or Friday of next week.

Mr. Killian asked about the CPG agreement and wondered if it has been worked on or is in the works. Mr. Shrimplin noted that the budget numbers had to be finalized first. Ms. O'Connor said she will check on it but believes it will coincide with UPWP approval and beginning of next fiscal year. She noted that several MoDOT people are working from home and the best way to communicate is e-mail. They are working to fill Eva's position but interviews were delayed and not yet rescheduled. She assured everyone they would work through these challenges and encouraged anyone with questions to contact them.

### Staff Report

Mr. McElroy noted that the SEMPO Board approved the contract with Lochmueller for the ADA assessments. They have two Southeast Missouri State University students interested in the field work and need four more. The Consultant has contacted the City of Jackson and the Cape Girardeau County to pull some data. They are currently doing the prep work prior to field work.

Other Business and Communications

There was no other business or communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 11:28 a.m. upon motion made by Mr. Mehner and seconded by Ms. Watson.

Respectfully submitted,

Marla Mills

DRAFT