



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

June 3, 2020

Osage Centre, Cape Girardeau, MO

Technical Planning Committee (TPC) Voting Members Present:

Mr. Rodney Bollinger, City of Jackson
Ms. Mandi Brink, Southeast Missouri Regional Port Authority (SEMO Port) (via phone)
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic Development Commission (SEMO RPC)
Mr. John Mehner, Cape Girardeau Area MAGNET
Ms. Kelly Mitchell, Bootheel Regional Planning Commission (Bootheel RPC)
Mr. Mark Phillips, Cape Special Road District
Mr. Kirk Sandfort, Southeast Missouri State University (SEMO University) (via phone)
Mr. Ryan Shrimplin, City of Cape Girardeau
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA) (via phone)

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT) (via phone)
Mr. Thomas Caldwell, Illinois Department of Transportation (IDOT) (via phone)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT) (via phone)
Ms. Britni O'Connor, Missouri Department of Transportation (MoDOT) (via phone)
Mr. Scott Perry, Bootheel Regional Planning Commission (Bootheel RPC)
Ms. Betsy Tracy, Federal Highway Administration (FHWA) - Illinois Division (via phone)

Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

Call to Order

Chairman Shrimplin called the meeting to order at 11:00 a.m.

Introductions

The group went around the room with each person giving a brief introduction.

Adoption of Agenda

The agenda of the June 3, 2020 Technical Planning Committee Meeting was unanimously approved upon motion made by Mr. Mehner and seconded by Mr. Bollinger.

Approval of Minutes

The minutes of the May 6, 2020 Technical Planning Committee Meeting were unanimously approved upon motion made by Mr. Phillips and seconded by Mr. Mehner.

Communications from the Chairman

Chairman Shrimplin stated that he will reserve his communications for Member Reports.

Public Comments

Chairman Shrimplin asked if there are any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **Election of Officers for FY 2021**

The TPC held its annual election of officers. Mr. Mehner nominated Mr. Drew Christian as Chairperson and Mr. Ryan Shrimplin as Vice Chairperson. Both accepted the nomination. Mr. Mehner made a motion and seconded by Mr. Bollinger to approve a slate of officers including Mr. Christian as Chairperson and Mr. Shrimplin as Vice Chairperson, which motion passed unanimously. Both terms will begin on July 1, 2020.

- **Traffic study at the intersection of North High Street (US 61) and Deerwood Drive - Discussion**

Mr. Bollinger reported on the study for the intersection of US 61 and Deerwood that was accepted by the Jackson Board of Alderman at their last meeting. He noted that there is residential and commercial development on the west side of US 61 and the Civic Center, sports complex and a new church on the east side of US 61. A letter was received by the City in February from a property owner/developer voicing concerns and asking for a review of the intersection. The City agreed it needed to be reviewed and hired Lochmueller to do a traffic study. The Consultant presented the study two weeks ago and received approval by the Board of Alderman two days ago. Lochmueller concluded that the worst portion of the intersection is where people make a left on to US 61 from the east (Deerwood Drive). They further concluded that the movement warranted improvements and noted that the two appropriate improvements would be a traffic signal or a roundabout. The Consultant's opinion was that the roundabout was the best solution. An estimated cost for construction was \$1.3 to 1.7 million, excluding right of way purchases. Mr. Bollinger noted they want to do whatever is necessary to get this project in the process. They have communicated with Mr. Okenfuss throughout the study process. He also noted the study cost of \$13,000 and was paid for by the City of Jackson.

Mr. Bollinger noted that a portion US 61 is in scoping phase by MoDOT and he requested that this intersection be included in the project. They are looking at the cost share program and ways they can accelerate the project. He would like to know next steps.

Mr. McElroy noted it would be good for the project to have SEMPO's approval and that normally a resolution from SEMPO would accompany an application. A motion was made by Mr. Mehner and seconded by Mr. Phillips to recommend approval of a resolution of support of a roundabout to the Board of Directors, which passed unanimously.

- **Metropolitan Transportation Plan Update – Discussion**

Mr. McElroy noted that staff will start work on the projects in the new Unified Planning Work Program (UPWP) on July 1. One of the major projects required is the Metropolitan Transportation Plan (MTP) Update. Mr. McElroy said he has preliminarily drafted a Request for Proposals (RFP) but would like some volunteers to serve on a subcommittee to review and make recommendations. Mr. Shrimplin, Mr. Bollinger, and Mr. Phillips volunteered to serve on this subcommittee. Ms. Tracy later also expressed interest in serving in an advisory role with the group. Mr. McElroy noted that this is a 5-year plan which will identify fiscally constrained projects (projects with funding in place) and illustrative projects (unfunded). The process requires public input. Mr. Caldwell noted that timing is critical because if it does not match with current end date, it could put STIP on hold. He said it was important to have it done and approved in time to meet that deadline. Mr. McElroy noted that the current MTP was established in February 2016 but he would make sure it is all completed in the appropriate time frame.

Member Reports

City of Cape Girardeau – Chairman Shrimplin reported that TTF6 passed and the City will move forward on preparing for projects. This is a pay-as-you-go tax. TTF5 projects still being completed. The City is still not working in normal process but gradually becoming more flexible. Fountain St. geotechnical study revealed concerning information regarding subsurface conditions. Staff and City Council will be discussing whether the project is still feasible. The City is still working on Independence project from Broadview to Caruthers. The Neighborhood Wal-Mart, Orscheln, Southeast Health, and Arbys are all business in that area with concerns. City is looking at contingencies and might have to modify if acquisition falls through. Main St. has been delayed due to inability to hold public meetings. New date for public meeting is not yet set. On the Sprigg St. project, staff is working on coordination with Ameren. On West End Blvd., the consultant has submitted the application to the Corps of Engineers for approval. Cape Airport is still working on terminal area master plan, and perimeter fence. They are hoping boardings will pick up. The airport has received some federal relief money.

City of Jackson – Mr. Bollinger noted that the roundabout at E. Main and Shawnee is about ¾ complete. The City has installed all the street lighting for that project. It should be completed and open by mid-July. They are working on sidewalk improvements at the intersection of Main and High by the old courthouse. The City is considering pedestrian improvements to help people cross safely at that location. The asphalt improvement program will be out to bid later this month with award in July and the work completed later this summer. The County is getting ready to start on overlay of County Rd 330. This is a DRA project to widen and pave the county road.

Cape Special Road District – Mr. Phillips reported that 9 miles of asphalt overlay has been completed. They are working on S. Sprigg St. between MO 74 and Old US 61. The concrete work is done along with drainage replacement and enhancements and they are now working on asphalt repair. The street was closed for about 7 weeks and just opened this week.

CTA – Ms. Watson reported that they are at full operation and about at 65% of pre-COVID numbers.

SEMO – Mr. Sandfort had nothing to report.

SEMO Port – Ms. Brink noted they are in process of finishing 2 state grants. They will be done by the middle of the month. The BUILD grant is moving along with agreement to be signed by end of next month. They are in negotiation stages of hiring an engineer for EDA project and working on additional projects.

SEMO RPC – Mr. Christian reported that the TAC meeting is coming up on June 25th at 1:00 p.m. and they will be discussing prioritization process.

Bootheel RPC – Mr. Perry introduced their new director, Kelly Mitchell. He reported they have several things going on. Their TAC meeting is on June 18th. Their doors are still locked and they are moving slowly to open thing back up.

Cape Area MAGNET – Mr. Mehner had nothing to report.

MoDOT – Mr. Brandon noted that quite a few MoDOT employees were still working from home. Maintenance crew is working with one person to a vehicle and taking extra precaution. They are putting a pause on updating the STIP. There is a meeting on June 17th to conference call with state partners to see how they will move forward. They have no definite answers as they are just now seeing the numbers and the impact on cut on travel. They are tentatively looking at a 30 to 40% reduction. There is currently a lot of uncertainty on what the numbers are and don't know what the Federal side will do. Hopefully they will know how to move forward after that meeting.

Ms. O'Connor reported that the UPWP has been forwarded to ONE DOT for approval so they can move forward with obligation of funds. She noted that she looks forward to working with this group. She is new to the position but looking forward to it.

IDOT – Mr. Caldwell reported they are still working remotely but the lettings and construction are continuing.

FHWA – Ms. Tracy noted that she would like to serve as advisory on committee for MTP.

Staff Report – Mr. McElroy reported that the ADA assessment work kicks off today. There have already been challenges. A couple of the students backed out but consultants already had 2 more interviews lined up and thought they would have all by today but then one backed out. They are moving forward with 5 until they can get the other one in place.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned at 11:40 a.m. upon motion made by Mr. Phillips and seconded by Mr. Christian.

Respectfully submitted,

Marla Mills