



**BOARD OF DIRECTORS
MEETING MINUTES**
December 16, 2020
Via Zoom

Board Voting Members Present via zoom:

Mr. Bob Fox, City of Cape Girardeau
Ms. Beth Glaus, Southeast Missouri State University (SEMO University)
Mr. Scott Meyer, City of Cape Girardeau
Mr. Mark Phillips, Cape Special Road District
Mr. Jim Roach, City of Jackson
Mr. Jeremy Tanz, Southeast Missouri Regional Planning & Economic
Development Commission (SEMO RPC)

Board Non-Voting Members Present via zoom:

Mr. Tom Mogelnicki, Cape Girardeau County Transit Authority (CTA)

Technical Planning Committee (TPC) Members Present via zoom:

Mr. Rodney Bollinger
Mr. Drew Christian, Southeast Missouri Regional Planning & Economic
Development Commission (SEMO RPC)
Mr. John Mehner, MAGNET
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT)

Staff Present via zoom:

Mr. Alex McElroy, City of Cape Girardeau, SEMPO

Program Administration/Support Consultant Present via zoom:

Ms. Marla Mills, KLG Engineering

Call to Order

In the absence of Chairman Hahs, Vice-Chairman Fox called the meeting to order at 2:02 p.m.

Introductions

Those present were identified by Mr. McElroy.

Adoption of Agenda

The agenda of the December 16, 2020 Board of Directors Meeting was unanimously approved upon a motion made by Mr. Roach and seconded Mr. Meyer.

Approval of Minutes

The minutes of the November 18, 2020 Board of Directors meeting were unanimously approved upon a motion made by Mr. Meyer and seconded by Mr. Phillips.

Communications from the Chairman

Vice Chairman Fox had no communication at this time.

Public Comments Regarding Items Not on the Agenda

Vice Chairman Fox asked if there were any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **Americans with Disabilities Act Pedestrian Transportation Infrastructure Condition Assessment** – Mr. McElroy noted that the comment period for both communities closed on December 2 and both communities did submit some revisions. Lochmueller is currently working to incorporate those revisions which puts this on track to take to the board in January. He went on to say that even though the investment for these projects is high and it is unclear when a plan can be addressed, this was an important step and will help the communities provide a defensible way to show forward progress.
- **Metropolitan Transportation Plan (MTP) Update** – Mr. McElroy noted that the survey closed the end of November with 143 responses. The consultants are summarizing the comments and are still on track to have a draft in March and submittal to the Board for approval in April.
- **RESOLUTION NO. 2020-08, A Resolution supporting MoDOT, CTA, and IDOT Performance Measure Targets** – Mr. McElroy noted this was presented to the TPC in their December 2nd meeting without much comment. The document included in the agenda for this meeting and is what they recommended for approval. The Resolution to adopt the target measures presented was unanimously adopted upon a motion by Mr. Meyer and seconded by Mr. Roach.

Member Reports

City of Cape Girardeau – Mr. Fox noted that the city of Cape's report has not changed much since last month. The city is still working through some of the easement and other issues on the remaining TTF5 projects. On January 1st the city starts collection of TTF 6 tax and will start on those projects.

City of Jackson – Mr. Roach reported they are doing some minor street repair and utility maintenance as weather allows with nothing else to report at this time.

Cape Special Road District – Mr. Phillips noted their current major project is the box culvert replacement on Old Sprigg St. Penzel has completed the construction portion and now District workers are doing the finish work. They hope to have the street open by Christmas. They are also working on routine maintenance issues.

CTA – Mr. Mogelnicki reported CTA is still at about 80% ridership.

Southeast Missouri State University – Ms. Glaus noted she is filling in for Brad Sheriff but had nothing else to report at this time.

SEMO RPC – Mr. Tanz had no update.

MAGNET – Mr. Mehner had no update.

MoDOT – Mr. Okenfuss reminded the group that the MoDOT TAP grant deadline is January 29. He noted that TAP is designed specifically for things like the ADA issues. He encouraged applications to be submitted. He noted that it is only a one-year allocation rather than the typical two year. Mr. Okenfuss shared an update on Center Junction, noting a closure of Hwy 61 is scheduled. The closure is planned for Monday through Wednesday of next week, 8:30 – 6:00 p.m., as they demolish the northbound I-55 bridge over 61.

Staff Report

Mr. McElroy reported that the last item on SEMPO's work plan is an update to the website. He reached out to 4 firms for consideration and is comfortable with a local firm. He checked with FHWA for procurement requirements. As they have none, Mr. McElroy is following the city of Cape guidelines that require three bids if a project is between \$10-15,000. He noted that as long as the Board is comfortable, he will move forward with Rooted Web. This is the last action item on the workplan for the year. Mr. Fox noted it is good to stay local.

Mr. McElroy noted he anticipates two Resolutions of support at the next meeting for TAP grants from the cities of Cape Girardeau and Jackson.

Other Business and Communications

There was no other business or communications.

Adjournment

There being no further business, the meeting was unanimously adjourned at 2:22 p.m. upon motion made by Mr. Meyer and seconded by Mr. Phillips.

Respectfully submitted,
Marla Mills