



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

April 7, 2021
Osage Centre
1625 N. Kingshighway, Cape Girardeau, MO

Technical Planning Committee (TPC) Voting Members Present:

Ms. Katrina Amos, Cape Girardeau Regional Airport
Mr. Rodney Bollinger, City of Jackson
Mr. Drew Christian, Southeast Missouri Regional Planning Commission (SEMO RPC)
Mr. Allen Friedrich, Cape Girardeau County
Mr. John Mehner, MAGNET
Mr. Scott Perry, Bootheel Regional Planning Commission (Bootheel RPC) (via Zoom)
Mr. Kirk Sandfort, Southeast Missouri State University (SEMO University) (via Zoom)
Mr. Ryan Shrimplin, City of Cape Girardeau
Ms. Kelley Watson, Cape Girardeau County Transit Authority (CTA) (via Zoom)

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Andy Meyer, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Steve Minor, Federal Highway Administration – MO Division (FHWA) (via Zoom)
Ms. Britni O'Connor, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Brian Okenfuss, Missouri Department of Transportation (MoDOT) (via Zoom)

Staff Present:

Alex McElroy, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

Other:

Ms. Cheryl Sharp, Lochmueller Group (via Zoom)
Ms. Kathy Mangels (via Zoom)

Call to Order

Chairman Christian called the meeting to order at 11:00 a.m.

Introductions

Each person in the meeting was introduced, identifying themselves and their organization.

Adoption of Agenda

The agenda of the April 7, 2021 Technical Planning Committee Meeting was unanimously approved upon motion made by Mr. Mehner and seconded by Mr. Bollinger.

Approval of Minutes

The minutes of the March 3, 2021 Technical Planning Committee Meeting were unanimously approved as amended upon motion by Mr. Shrimplin and seconded by Mr. Mehner.

Communications from the Chairman

Chairman Christian stated that he will reserve his communications for Member Reports.

Public Comments

Chairman Christian asked if there were any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **Metropolitan Transportation Plan Update** – There was general discussion regarding the Update Draft by the Committee. Upon a motion made by Mr. Shrimplin, seconded by Mr. Mehner, a motion to recommend adoption to the Board passed unanimously.
- **FY 2022 Unified Planning Work Program** – Mr. McElroy noted that included with the agenda packet is the final draft revision of the 2022 UPWP. He said that what is included in the work plan is the electric vehicle readiness plan, which is the flagship project for the year. Also included is wrapping up the Public Transit Human Services Transportation Coordination Plan, updating the Title VI program, RFP for general services agreement for consultant services, ongoing MTP maintenance, TIP management and maintenance, and annual work tasks. Mr. McElroy reported he thought it was ready to release for public comment. If there is anything tangible to convey to the Board, get comments to Mr. McElroy. Mr. Mehner asked how long the public comment period is. Mr. McElroy thought 7 days but would verify with SEMPO's Public Participation Plan. Mr. McElroy noted he had gotten a few comments from FHWA and MoDOT and had incorporated their comments already. Upon a motion made by Mr. Mehner, seconded by Mr. Shrimplin, a recommendation to release the UPWP for public comment passed unanimously.
- **FY2020-2023 TIP Amendment No.6** – Mr. Christian noted that this Amendment is for CTA's acquisition of property and facility construction. It is conditional per public comment and there are still a few days left on FHWA's review period. He noted that this be adopted so that as soon as the Board adopts the MTP Update, this can also move forward. Upon a motion made by Mr. Mehner, seconded by Mr. Bollinger, a recommendation to release TIP Amendment No 6 for public comment and conditional approval based on FHWA and public comments passed unanimously.
- **Website Design** – Mr. McElroy noted the design concept is moving forward and the next step is to contract with a photographer. Mr. McElroy got 3 quotes from photographers and recommended John Mark Photography. Upon a motion made by Mr. Shrimplin, seconded

by Mr. Mehner, a recommendation to contract with John Mark Photography passed unanimously.

Member Reports

City of Cape Girardeau – Mr. Shrimplin reported that in reference to TTF5 projects, the Independence Street project is ready to begin acquisition. The city has amended their ordinances to grant relief to affected property owners. The Main Street project is in final acquisition and design phase. On the Sprigg Street project, staff is starting to meet with property owners and consultants will start on acquisition documents. On the West End project, it was discovered there was a sanitary sewer issue and that is being addressed in the plans. He said the city will bid that project out as soon as design is complete. The Concrete repair program is being designed in house and will be advertised this month. On TTF6, the city has advertised for the RFQ for engineering consultants and are working on contracts. The city is doing an in-house survey on the South Sprigg St project. On the maintenance portion, they are working on the next 5 years of concrete repair and when that is done, they will be working on the asphalt repair program.

City of Jackson – Mr. Bollinger noted that they are still in design phase of the 2 low water bridges in the city park, Hubble Ford construction this year and Mary Street in 2021. He said they are preparing their three maintenance programs, including concrete and asphalt repair and joint sealing. He noted that Parks is busy working on the band shell and ball field improvements, and building a new ball field. They are still assessing options on 4th Street by the drugstore and city hall. He noted the city is in the process of trying to hire a city engineer and GIS technician.

CTA – Ms. Watson noted that they are working on FTA paperwork on land acquisition and have started getting some fleet replacement vehicles in.

SEMO University – Mr. Sandfort noted they are having a difficult time finding drivers and ridership is down.

Airport – Ms. Amos reported that airline travel is picking up. The Terminal Area Master Plan was approved by FAA on March 22 so they have been able to move forward with 3 projects, including T- hangars, fuel farm replacement, and taxiway. She went on to say that US Aviation Academy, which is the vendor for the University pilot program, is moving in at the beginning of May and their aircraft will arrive June 1st. She said they have 3 potential vendors interested in the airport restaurant. In addition, she said they are in the process of purchasing a hangar that just became available.

SEMO RPC – Mr. Christian noted they have their TAC meeting next Wednesday at 3:00 p.m. He also noted there will be a TIP Amendment coming up to add the city of Cape's TAP project and he had just received some updated information for some of the existing TIP projects that might require an administrative modification or an amendment.

Bootheel RPC – Mr. Perry noted that they have a new employee. He also reported they have their TAC meeting next Thursday.

MAGNET – Mr. Mehner had no report.

MoDOT – Mr. Okenfuss gave an update on center junction. He noted that it is going well with the 2nd bridge starting to take shape. He said that in 2-3 weeks they will be ready to set beams over 61 resulting in nighttime closure. They will also have to do some work on the Orchard Rd signal requiring traffic shifts.

Mr. Brandon noted that he is doing some spot checking and reports for senior management team and commission on the STIP. He said that nothing is set in stone until Commission approval. He anticipated few changes in the meantime.

Mr. Meyer wanted to point out that Mr. Crocker had e-mailed information to the group about the TAP awards. There were 17 applications with 3 awards, including Perryville Greenway Phase 2, Cape Girardeau signalized sidewalk crossing at Kingshighway and Cape Rock, and Wolf Creek Connector in Poplar Bluff. Additionally, there was information about the LPA program and importance of staying current. He also said that they had done some work to correct an issue in Jackson with an on-call sidewalk repair project.

Ms. O'Connor noted that she will be drafting the agreement for the next fiscal year in time to take to council in May. She asked for any updated budget figures if they change.

Staff Report

Mr. McElroy noted that once we have the contract with a photographer, he will be reaching out to get access to facilities and asked members to think about what they might want to capture in photos.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned at 11:32 p.m. upon motion made by Mr. Mehner and seconded by Mr. Shrimplin.

Respectfully submitted,
Marla Mills