



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

October 6, 2021

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

Technical Planning Committee (TPC) Voting Members Present:

Mr. Rodney Bollinger, City of Jackson
Mr. Drew Christian, Southeast Missouri Regional Planning Commission (SEMO RPC)
Mr. John Thompson, Cape Girardeau Area MAGNET (MAGNET)
Mr. Scott Perry, Bootheel Regional Planning Commission (Bootheel RPC) (via Zoom)
Mr. Kirk Sandfort, Southeast Missouri State University (SEMO University) (via Zoom)
Mr. Ryan Shrimplin, City of Cape Girardeau

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT)
Mr. Thomas Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)
Mr. Chris Crocker, Missouri Department of Transportation (via Zoom)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Ms. Britni O'Connor, Missouri Department of Transportation (via Zoom)

Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering (via Zoom)

Call to Order

Chairman Bollinger called the meeting to order at 11:03 a.m.

Introductions

Each person introduced themselves and their organization and Mr. McElroy identified those participating by zoom.

Adoption of Agenda

The agenda of the October 6, 2021, Technical Planning Committee Meeting was unanimously approved upon motion made by Mr. Shrimplin seconded by Mr. Christian.

Approval of Minutes

The minutes of the September 11, 2021, Technical Planning Committee Meeting were unanimously approved upon motion by Mr. Christian seconded by Mr. Shrimplin.

Communications from the Chairman

Chairman Bollinger stated that he will reserve his communications for Member Reports.

Public Comments

Chairman Bollinger asked if there were any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **Statewide Safety Performance Measure Targets** – Mr. McElroy noted that the safety performance targets from MoDOT and IDOT were included in the packet. These were approved at the end of August by the state DOTs. He noted that SEMPO has the option to support the established state targets or establish separate targets for our area. Traditionally SEMPO has supported the state targets. Mr. McElroy went on to review the MoDOT targets including targets for number of fatalities, rate of fatalities per 100 million vehicle miles traveled, number of serious injuries, rate of serious injuries per 100 million vehicle miles traveled, and number of nonmotorized fatalities. Targets were established based on their 2021 Highway Safety Plan and Highway Improvement Plan. Illinois had the same five targets with numbers included in packet.

Upon a motion by Mr. Christian, seconded by Shrimplin, the Committee voted to recommend supporting the targets set by MoDOT and IDOT.

- **2021 General Services Agreement Request for Qualifications** – Mr. McElroy updated the committee regarding the 2021 General Services Agreement RFQ, noting he received six responses. A number of these are essentially a renewal with the addition of a couple of new firms. He will be reviewing these and may reach out to some TPC members for input. Ultimately it will be the city of Cape that enters into the agreements with the firms as they are the host municipality. There currently are four GSAs in place and this process allows SEMPO to enter a task order for smaller projects when SEMPO chooses not to do an RFQ or RFP.

Those responding were BFW Engineering, CBB from St. Louis, CFS Engineers from Kansas City, KLG Engineering, Lochmueller Group, and SEMO RPC.

- **Electric Vehicle Readiness Plan** – Mr. McElroy noted that SEMPO received three proposals in response to the 2nd RFP for an Electric Vehicle Readiness Plan. The proposals came from KLG Engineering partnering with Lochmueller Group, BFW Engineers, and Olsson Engineering from outside of Kansas City. Mr. McElroy has given the proposals to the steering committee for their review and scoring. The Committee agreed that the steering committee's recommendation will go to the Board.

Member Reports

City of Cape Girardeau – Mr. Shrimplin reported there are four projects in TTF5 that the city is still working on including the Independence Street project, West End, North Main Street and Sprigg Street which still needs some survey work. One of the first projects for TTF6 will be College Street extension from S West End Blvd to Minnesota.

City of Jackson – Mr. Bollinger reported concrete and asphalt programs are still under way and making good progress. He noted they are still in design for the two replacement bridge projects in the city park. These will be elevated, and one is close to going out to bid. He will be submitting the roundabout cost share proposal to MoDOT by tomorrow's deadline.

SEMO University – Mr. Sandfort reported they are shut down for fall break.

SEMO RPC – Mr. Christian stated nothing to report.

Bootheel RPC – Mr. Perry reported they are completing work on their building and will have their annual meeting there on October 21st.

MAGNET – Mr. Thompson reported that the Jackson spec building currently owned and marketed by the Jackson Industrial Development Authority is now under contract.

MoDOT – Mr. Brandon reported they are working on the STIP, asset management plan, And unfunded needs list. Mr. Brandon also reported they anticipate a TIP Amendment for the November meeting.

Mr. Crocker – Noted he wanted to apologize to the City of Cape for the two projects they are working on with MoDOT. The cost share agreement for Minnesota Avenue is taking a considerable amount of time to draft. Mr. Crocker noted he was initially unaware of some of the internal processes and the time it would take. It has all been addressed but still needs to go to counsel's office and should be back within five days. To keep things moving on the project, they are simultaneously working on an ordinance so it will be ready and drafting an engineering services contract for review which can't be approved at this point but can be expedited when the agreement is approved.

Mr. Crocker went on to say that with the TAP crosswalk project, he had forgotten about the fiscal year end shutdown. He said they sent the obligation request in for the engineering services contract, but it will not be looked at until October 8 because MoDOT has shut down financial services and obligation requests. It will take about 10 business days after October 8 to get that obligated. Mr. McElroy asked if MoDOT was working with Tim Richmond from City of Cape and Mr. Crocker said they were.

He reminded everyone that there are BRO changes impacting how they will be eligible. The official list of eligible bridges is now on MoDOT's website, and he also sent an e-mail regarding those just in the Southeast district.

He said he believed congress passed a one-year extension of the Highway long term transportation bill. That continuing Resolution means MoDOT will continue to look at the BRO projects on a case-by-case basis for the next year. He was not sure what that means for the TAP call this fall.

He reported that there is a free ADA basic training 2-hour webinar available that can be accessed through the MoDOT website or LTAP. This will include basic ADA training and transition plans. It is on October 20 and is free to anyone interested.

The 2022 LPA advisory committee application process ended October 1. They will be filling five positions for the LPA advisory committee. It will be a 3-year term beginning January 2022 and will be announced soon.

MoDOT received three TEAP applications that were reviewed by the district and the central office. The city of Cape submitted one for signal timing improvements on Broadway. The city of Houston submitted one for ADA transition plan development continuation. The city of Mansfield submitted one for a Business 60 ad Rt 5 intersection study. The TEAP selection awards should be announced sometime this month as well.

IDOT – Mr. Caldwell noted the continuing resolution was passed but he thinks it runs to December 3. He noted the Illinois Division of FHWA was on furlough for one day.

Staff Report

Mr. McElroy noted he attended the Highway Safety Traffic Conference on September 20 – 22. He noted he included the presentation materials in the SEMPO Newsletter. He was surprised that the biggest issue was distracted driving. There were a number of impactful presentations.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned at 11:27 p.m. upon motion made by Mr. Christian and seconded by Mr. Shrimplin.

Respectfully submitted,

Marla Mills