



## **TECHNICAL PLANNING COMMITTEE MEETING MINUTES**

November 3, 2021

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

### Technical Planning Committee (TPC) Voting Members Present:

Ms. Katrina Amos, Cape Girardeau Regional Airport  
Mr. Rodney Bollinger, City of Jackson  
Mr. Drew Christian, Southeast Missouri Regional Planning Commission (SEMO RPC)  
Mr. Scott Perry, Bootheel Regional Planning Commission (Bootheel RPC) (via Zoom)  
Mr. Kirk Sandfort, Southeast Missouri State University (SEMO University) (via Zoom)  
Ms. Kelley Watson, Cape Girardeau County Transit (CTA) (via Zoom)

### Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT) (via Zoom)  
Mr. Thomas Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)  
Mr. Chris Crocker, Missouri Department of Transportation (via Zoom)  
Ms. Amy Ferris, City of Cape Girardeau (in absence of City Representative) (via Zoom)  
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)  
Ms. Britni O'Connor, Missouri Department of Transportation (via Zoom)  
Ms. Betsey Tracey, Federal Highway Administration – Ill Division (FHWA) (via Zoom)

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

### Call to Order

In the absence of the Chairman, Vice-Chairman Christian called the meeting to order at 11:04 a.m.

### Introductions

Each person introduced themselves and their organization and Mr. McElroy identified those participating by zoom. (Delayed arrival by Chairman Rodney Bollinger)

### Adoption of Agenda

The agenda of the November 3, 2021, Technical Planning Committee Meeting was unanimously approved upon motion made by Ms. Brink, seconded by Ms. Amos.

### Approval of Minutes

The minutes of the October 6, 2021, Technical Planning Committee Meeting were unanimously approved upon motion by Ms. Brink seconded by Ms. Amos.

#### Communications from the Chairman

Vice-Chairman Christian stated that he will reserve his communications for Member Reports.

#### Public Comments

Vice-Chairman Christian asked if there were any comments from the public regarding items not on the agenda. There were none.

#### New/Unfinished Business

- **FY 2020-2023 TIP Amendment No. 9** – Mr. McElroy explained that the cost share program for Minnesota Ave and 74 Shawnee Parkway was included in this Amendment. Also included is job order contracting for concrete street repair and a narrative amendment to include the transit asset management and transit safety performance measures. The FY 2020-2023 TIP Amendment No. 9 was unanimously approved to be released for public comment and recommended for conditional approval to the Board upon a motion made by Ms. Amos and seconded by Ms. Brink.
- **Electric Vehicle Readiness Plan** – Mr. McElroy gave a brief update, noting that there is now an approved agreement with Olsson. The next step is to establish a steering committee to guide the development of the plan. Mr. McElroy asked those on the review committee to continue on the steering committee. He noted they need five to six total members so will need at least two additional volunteers. He said they are tentatively planning an initial kick off meeting on Nov 18 or 19. Ms. Watson and Mr. Sandfort both agreed to stay on the committee and Mr. McElroy assured the group that Mr. Shrimplin would stay as well. Mr. Christian agreed to join the committee. Mr. McElroy asked that if anyone else was interested to let him know.

#### Member Reports

City of Cape Girardeau – Ms. Ferris, filling in for city representative, reported they anticipate a letting for Independence and Main St. TTF projects in the spring of 2022. She noted they anticipate a letting for the Sprigg St. and West End projects in December or January. The TTF6 College St. project is in design and hopeful for 2022 construction. The Sprigg, Bertling, and Lexington projects are going to be designed in house. Zahner is completing the surveying for those projects. The Kingshighway crosswalk received PE authorization today and a kick-off meeting with consultants will be scheduled soon. She noted that the Rt 74 Minnesota Intersection cost share project is waiting on the grant agreement from MoDOT. Also waiting on an agreement for Broadway corridor TEAP project.

City of Jackson – Mr. Bollinger apologized for being late to the meeting. He gave an update on the two bridge replacement projects. The Hubble Ford project is out to bid now and the other is still in design. They are also out to bid on an improvement project on E Main Street in the center of town at the railroad crossing. They will be removing the railroad tracks, improving drainage, replacing a water distribution main, and working on access management. Both contracted crews for the concrete and asphalt repairs are 100% complete and are closing those out.

Cape Transit – Ms. Watson noted they are revisiting the dispatch software they tried to implement previously without much success. She noted they recently received a few new vehicles and are in process of trying to get five more. These would be the Ford Transit Vans with ADA flip seats, allowing for both wheelchair and regular passengers. She noted they just finished annual reporting with FTA for milestones, financial and MTD reports. She said there will likely be reiterations on the MTD report but that is normal.

SEMO University – Mr. Sandfort reported they also just finished MTD reporting.

SEMO Port – Ms. Brink noted they hope to have the EDA project complete by the end of next week. This was a just under \$2 million project that raised the main line and did bridge improvement. She went on to note that the loop track project is on hold due to weather and wet conditions. The track contractor is on site welding rail together so they can lay rail as soon as it dries out. Ms. Brink said they just went under contract with Nip Kelley for the river road and utility extensions. She said they are waiting on soil boring test results in the river and hope to go out for bid in December or January.

Cape Airport – Ms. Amos noted they just passed a major hurdle in their environmental part of the process with the FAA giving a categorical exclusion for t-hangars and terminal projects. Now they are fully under way with design. She noted that they should be on schedule for Spring 2022 groundbreaking and construction. She said they are currently working on the survey and geotechnical side of things. Design of taxiway Bravo is underway with agreement approved at Monday's council. She thought all three might break ground simultaneously.

SEMO RPC – Mr. Christian noted they are working on the annual list of obligated projects.

Bootheel RPC – Mr. Perry reported they had their annual meeting on October 21<sup>st</sup> with about 50 attendees.

MAGNET – Mr. Mehner had nothing to report.

MoDOT – Mr. Brandon reported they are working on the STIP development. He said they are upgrading the STIP database, and it goes live on November 15<sup>th</sup>. This is a huge upgrade and is part of the overall TMS upgrade.

Ms. O'Connor reminded the group that the statewide planning partner meeting is February 16 as an in-person meeting.

Mr. Crocker noted that they did receive the approved cost summary back for the TAP project so the city of Cape can move forward with their PS&E. He noted they are waiting on an ordinance from the city for the cost share agreement. He also said that once they get the ordinance, they can send out through docu-sign and get it signed and executed. The diverging diamond is open and fully functioning and they have not received many complaints. He asked any complaints or comments be forwarded to them. He went on to say they should be receiving the BRO allocations sometime in near future. Waiting to see what happens on December 3<sup>rd</sup> with the long-term transportation bill before they send out allocations to the counties.

IDOT – Mr. Caldwell had no report.

FHWA – Ms. Tracey – Noted that the continuing resolution is in effect until December 3.

Staff Report-

Mr. McElroy noted we will have another UPWP amendment for the TEAP grant. He also said it is time to start on the TIP update for 2024 – 2027.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned by the Committee at 11:24 p.m. upon motion made by Ms. Brink and seconded by Mr. Mehner.

Respectfully submitted,

Marla Mills