



## **TECHNICAL PLANNING COMMITTEE MEETING MINUTES**

May 4, 2022  
Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

### Technical Planning Committee (TPC) Voting Members Present:

Mr. Rodney Bollinger, City of Jackson  
Ms. Mandi Brink, MAGNET  
Mr. Drew Christian, Southeast Missouri Regional Planning Commission (SEMO RPC)  
Mr. Scott Perry, Bootheel Regional Planning Commission (Bootheel RPC) (via Zoom)  
Mr. Kirk Sandfort, Southeast Missouri State University (SEMO University) (via Zoom)  
Ms. Kelley Watson, Cape Girardeau County Transit (CTA) (via Zoom)

### Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT) (via Zoom)  
Mr. Thomas Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)  
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)  
Mr. Andy Meyer, Missouri Department of Transportation (MoDOT) (via Zoom)  
Ms. Britni O'Connor, Missouri Department of Transportation (MoDOT) (via Zoom)  
Ms. Betsy Tracy, Federal Highway Administration – IL (Via Zoom)

### Others Present:

Ms. Amy Ferris, City of Cape Girardeau (via Zoom)  
Mr. Rob Gilligan, Cape Area Chamber of Commerce

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

### Call to Order

Chairman Bollinger called the meeting to order at 11:04 a.m.

### Introductions

Each person introduced themselves and their organization and Mr. McElroy identified those participating by zoom.

### Adoption of Agenda

The agenda of the May 4, 2022, Technical Planning Committee Meeting was unanimously approved upon motion made by Ms. Brink seconded by Mr. Christian.

### Approval of Minutes

The minutes of the April 6, 2022, Technical Planning Committee Meeting were unanimously approved upon motion by Ms. Brink seconded by Mr. Christian.

### Communications from the Chairman

Chairman Bollinger stated that he will reserve his communications for Member Reports.

### Public Comments

Chairman Bollinger asked if there were any comments from the public regarding items not on the agenda. There were none.

### New/Unfinished Business

- **Election of Officers for Fiscal Year 2023** – Mr. McElroy noted that it is time for election of officers for Fiscal Year 2023. Currently Mr. Bollinger is Chair and Mr. Christian is Vice-Chair. There was a discussion and then upon a motion made by Mr. Christian and seconded by Ms. Brink, the Committee agreed to carry this item to next month's agenda. Mr. McElroy noted that new officers would not begin their duties until July.
- **Draft Title VI Program – Motion to release for Public Comment** – Mr. McElroy noted that SEMPO has an established Title VI plan. He reminded the committee that this is SEMPO's nondiscrimination plan in adherence with Title VI and Civil Rights Act of 1964 and the Americans with Disabilities Act of 1990. It documents and outlines how complaints can be filed and adjudicated. Mr. McElroy said he has provided a draft to MoDOT, and they have forwarded to their civil rights specialist, and it is under review. After the Committee reviews, Mr. McElroy asked that they release it for public comment. The current schedule includes two public meetings beginning next Wednesday, May 11, in Cape, here at the Osage at 4:30 and then the next day, May 12 at the Jackson Civic Center starting at 4:30. This will be Open House format where the public may come in and ask any questions. He noted that it will then be presented to the Board of Directors at their meeting on May 18. He will ask the TPC to recommend approval on June 1st, sending it to the Board on June 15 for final approval. He noted that the document will be filed with MoDOT and a page on the website will be established as an easy way to file a complaint. This schedule will satisfy SEMPO's fiscal year timeline. Mr. McElroy noted it will be effective until the Board feels the need to update for some reason. Chairman Bollinger opened for comments and there being none, a motion was made by Mr. Christian and seconded by Ms. Watson to release the Title VI draft for public comment. The motion was approved by the Committee.
- **MoDOT Unfunded Needs List** – Mr. McElroy led a discussion facilitated by a number of handouts provided as part of the agenda. Mr. McElroy noted this was for review at this time. It was developed at the request of MoDOT to begin the prioritization process of the road, bridge, and multimodal needs that are not currently in the State Transportation Improvement Plan (STIP). Mr. McElroy noted that the lists needed some cleanup as they currently included carryover from last year and some of the projects will need to be taken off. There are three funding scenarios, Tier 1, 2 & 3. Mr. McElroy reviewed the three tiers and

discussed projects that might come off these lists, resulting in the need for replacement projects. He asked for input and edits from the group and said that with those he would clean up the lists and bring back to the group at the next meeting.

- **Electric Vehicle Readiness Plan** – Mr. McElroy noted he had misstated the timeline and SEMPO won't receive the draft until May 16. The next progress meeting is tomorrow. He noted we are still on track to receive final plan to review in August and have Board approve in September.

#### Member Reports

City of Cape Girardeau – Ms. Ferris reported that the College Street TTF6 project was awarded to Nip Kelley on April 18 and the Sprigg Street TTF5 project was awarded to Lappe Construction on Monday. The West End Blvd. project bid opening is May 10. The 2022 concrete street repair project is also scheduled to open on May 10. She noted the city will go out to bid on the Main Street project in Mid-June and the Independence Street Project should go out to bid in the Fall. Ms. Ferris noted that the Kingshighway crosswalk project is under way, and they are coordinating it with the Maria Louise alignment project. She said the Route 74 / Minnesota Intersection project is in design. She noted they had received the report on the Broadway Corridor TEAP project and implemented the timing recommendations on Broadway a few weeks ago. She said they should get the final report from Lochmueller within the next few weeks. Mr. McElroy noted the signal optimization made a noticeable difference.

City of Jackson – Mr. Bollinger reported the 2022 concrete improvement program was awarded to Fronabargar Concreters. In addition, Fronabargar is working on the East Main Street water line and concrete pavement replacement at the railroad tracks. A detour will be in place for a few months. He noted that the 2022 asphalt improvement program will be out to bid soon. He said he has been working with MoDOT on the request for qualifications for engineering services for the Roundabout at Deerwood and it will be publicized starting next week. He said they will be taking Qualification packages through this month. Mr. Bollinger noted that the Hubble Ford Bridge project is under way. The next bridge replacement, West Mary Street, is out to bid. He noted they are working on a third bridge replacement at Sunset between Sunset Hills and Hwy 61. This is a local project. They are currently soliciting engineering services.

Cape Transit – Ms. Watson had nothing to report.

SEMO University – Mr. Sandfort had nothing to report.

SEMO Port – Ms. Brink reported they are moving forward with their project. The road and utility component will be complete in the next couple of weeks. The remainder of the earth work is dependent on weather.

SEMO RPC – Mr. Christian reported he is working on the TIP update and is waiting on MoDOT to finalize the STIP. They began their prioritization process last week with surveys out to their counties and communities for them to provide all their road and bridge projects. This is the first time using this process and they are hopeful it will give them better information.

Bootheel RPC – Mr. Perry reported they are doing some STIP work and still working on their building.

MAGNET – Ms. Brink reported she is now interim director and chair of board for MAGNET. She noted the search is on hold temporarily but will resume within a month or so.

MoDOT – Mr. Meyer gave a brief update noting that this week is Public Service recognition week. He noted that construction is picking up. He reported that April was trash bash month, and 15,716 yellow bags of trash were picked up in the Southeast District.

Mr. Killian reported that the next cost share application deadline is July 22 and then April 6. He said that May is the default date for the LPA certification expiration. This is important for cost share or transportation alternative applications. He noted that TAP funding is coming up and the dollars have increased significantly, from \$850 million to \$1.38 billion. There is an open call for projects for the Freight Enhancement Program. He noted there is a Complete Streets webinar on May 25th. Information on these is on MoDOT's LPA website page.

IDOT – Mr. Caldwell noted that Mr. McElroy has participated in several Illinois related meetings. Mr. Caldwell appreciates him participating and suggested SEMPO may utilize some of the resources.

FHWA - Ms. Tracy noted that most information about federal programs has already been shared. She complimented Mr. McElroy for staying on top of these programs.

#### Staff Report

Mr. McElroy noted that the bipartisan infrastructure bill included a pilot program called Safe Streets 4 All (SS4A). He noted that he has been tracking this for the city of Cape and hasn't yet seen the notice of funding but there was a webinar which explained the program. He noted that after watching the webinar, he realized the city may not be competitive in applying for an implementation grant. However, he thought SEMPO would be in a good position to apply for an action grant (planning grant) to create a comprehensive safety action plan. This must be in place before applying for the implementation grants which provide dollars for construction. The city of Cape does not have this plan and Mr. McElroy was unsure whether Jackson had one either. Mr. McElroy suggested that as an MPO, SEMPO could apply for the planning grant to create the comprehensive safety action plan. It is an 80/20 match. He noted that these plans are very involved, comparable to the scale of the Metropolitan Transportation Plan. Mr. McElroy noted that on the webinar it was indicated they expect these plans to cost hundreds of thousands to a million dollars to have the plan completed and approved. Once the MPO has adopted the plan, the communities individually would be more competitive when applying for an implementation plan. The life of the grant program is the five years of the bill. He noted they anticipate the program occurring each year at \$1 billion each year. The notice of funding comes out toward the end of the month, and they anticipate applications being due August or September. Mr. McElroy recommends putting in an application. He noted the UPWP would need to be amended and if the grant was awarded. He thought the local match requirement of 20% could be divided the same as the local match is done for SEMPO membership dues. He said that based on the conversation on the webinar, they are looking for multi-agency applications and that having SEMPO apply would be advantageous and would give the communities an advantage if they applied in the future. Chairman Bollinger clarified that the committee would making a recommendation to the Board to submit the application. With no opposition, Mr. McElroy said he would take it to the Board.

#### Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned by the Committee upon motion made by Ms. Brink and seconded by Mr. Christian at 11:59 a.m.

Respectfully submitted,

Marla Mills