



## **TECHNICAL PLANNING COMMITTEE MEETING NOTES**

June 1, 2022

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

### Technical Planning Committee (TPC) Voting Members Present:

Mr. Rodney Bollinger, City of Jackson

Mr. Drew Christian, Southeast Missouri Regional Planning Commission (SEMO RPC)

Mr. Scott Perry, Bootheel Regional Planning Commission (Bootheel RPC) (via Zoom)

Ms. Kelley Watson, Cape Girardeau County Transit (CTA)

### Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Mike Brandon, Missouri Department of Transportation (MoDOT) (via Zoom)

Mr. Thomas Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)

Mr. Joe Killian, Missouri Department of Transportation (MoDOT)

Mr. Andy Meyer, Missouri Department of Transportation (MoDOT)

Mr. Ryan Shrimplin, City of Cape Girardeau

### Others Present:

Ms. Amy Ferris, City of Cape Girardeau (via Zoom)

Mike Albin, Horner & Schifrin (via Zoom)

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

### Call to Order

Chairman Bollinger called the meeting to order at 11:05 a.m. without a quorum.

### Introductions

Each person introduced themselves and their organization and Mr. McElroy identified those participating by zoom.

### Adoption of Agenda

Without a quorum, the agenda of the June 1, 2022, Technical Planning Committee Meeting could not be adopted.

### Approval of Minutes

Without a quorum, the minutes of the May 4, 2022, Technical Planning Committee Meeting could not be approved. These will be approved at the next meeting of the TPC.

### Communications from the Chairman

Chairman Bollinger stated that he will reserve his communications for Member Reports.

### Public Comments

Chairman Bollinger asked if there were any comments from the public regarding items not on the agenda. There were none.

### New/Unfinished Business

- **Election of Officers for Fiscal Year 2023** – Lacking a quorum, the election of officers for fiscal year 2023 was tabled until the July TPC meeting.
- **Draft Title VI Program** – Ms. Watson commented that the CTA had to update their Title VI every three years and asked if the same was not required by SEMPO. Mr. Shrimplin said that was his understanding as well. Mr. McElroy said he had sent the plan to MoDOT staff, and they sent to their Title VI and ADA coordinator but had not received any comments back. Mr. Shrimplin noted that he thought the last attempt at updates was stalled when the plan was sent to FTA for approval, but it was never received. Mr. McElroy said he would look at it. He said the plan was released for 25 days of public comment on May 4. Two public meetings were held, one in Cape Girardeau on May 11 and at Jackson on May 12, and the Board held a public hearing at their May 18 meeting. Mr. McElroy commented that with this due diligence it was not necessary for the TPC to recommend approval to the Board and since there was no quorum to vote on such recommendation, he suggested he recommend approval at the next Board meeting, barring any objections. With none, he said he would make that recommendation to allow it to be approved within this current fiscal year. Mr. Shrimplin noted that the public meeting portion of the plan needed to be updated.
- **Safe Streets and Roads for All – Motion to recommend application submission** - Mr. McElroy noted that at their last meeting, the Board approved moving forward with this application. He said that he would ask the Board at their next meeting to approve a resolution of support for the application and since the TPC had previously recommended pursuit of the grant, no further action was necessary from the committee. The application is due September 15. Mr. Bollinger asked if the plan development would be outsourced. Mr. McElroy noted that he did not have any experience in developing these plans and it would be outsourced. Mr. Bollinger asked what the cost would be. Mr. McElroy said he had researched this question since last meeting and in the NOFO it was noted the minimum award would be \$200,000 total, including the match. Mr. McElroy clarified the purpose of applying for the planning grant which is to provide the comprehensive plan and would allow the individual agencies to apply for implementation grants. With no quorum, Mr. McElroy will take to the board based on past discussion of the Committee.

- **MoDOT Unfunded Needs List** – Mr. McElroy asked Mr. Brandon if there was an update on the timeline for the list. Mr. Brandon said there was no update on the targets or the timelines yet. Mr. McElroy outlined what was added to the road and bridge list including North Old Orchard Rd., and East Main Street to Ridge Street as recommended by Jackson. They also recommended adding Hubble Creek Recreational Trail Phase III, a pedestrian crossing at Independence, Rt D, and Broadridge, and 72 at Southwest Lake. Mr. Shrimplin reiterated support for a pedestrian crossing on Rt B at Farmington Road. He noted the city had received a special use permit application for apartments which would increase the pedestrian traffic there. He suggested the city consider a TAP grant for that project. Mr. Bollinger said they are looking at TAP grant options currently and will pass this suggestion on.

At the request of Mr. Shrimplin, Mr. Brandon reviewed the funding sources and noted that initially the tiers were based on funding source but are now based on project readiness with Tier 1 to include projects ready within the first five years. Tier 2 is ready from 5 to 10 years and Tier 3 would be 10 years or over. The multi-modal funding could come from almost anywhere except for gas tax. Mr. McElroy noted this is all still in draft and requested input as soon as possible as this list will be formalized in next few months. Ms. Watson asked for the facility project for CTA to be updated from \$3 million to \$5 million on the needs list.

- **Electric Vehicle Readiness Plan** – Mr. McElroy reported that a preliminary draft was received and sent to the steering committee who will provide comments in addition to Mr. McElroy's comments. Mr. McElroy noted that a more public facing document should be available later in June and in the meantime he will provide the TPC with a copy. Mr. McElroy said he would wait until his comments have been incorporated and then would forward to the Committee.

### Member Reports

City of Cape Girardeau – Ms. Ferris reported that two of the four remaining projects under TTF5 are under construction. Sprigg St. has started construction. It was awarded to Lappe Construction. The West End Blvd. project was awarded to Fronabarger and will start any day. The city is reviewing final plans for the Main Street project and anticipate it will go out to bid on June 23<sup>rd</sup>. She noted the city is still working on acquisition on the Independence St. project and anticipate it to be let in the fall. Under TTF 6, the College St. project is under construction by Nip Kelley. She said the Maria Louise, Broadview, Kiwanis St. intersection improvements is in design. The Veterans Memorial Drive Phase VI project is also in design. She noted that preliminary engineering is under way, and they have already met with Bowen Engineering to look at preliminary lay outs and discuss acquisition for right of way. She noted that the 2022 Concrete Street Repair project is being awarded to Lappe Cement. She went on to say they are getting ready to put the 2022 Asphalt Street Repair project out to bid. She reviewed the grant projects, noting the Kingshighway Crosswalk is in design with Bacon Farmer Workman and they are closely coordinating that project with the Maria Louise project. Ms. Ferris reported the Rte 74, Minnesota intersection project is in design with Koehler Engineering and is anticipating a meeting to review preliminary layouts soon. The Broadway Corridor TEAP project is completed.

City of Jackson – Mr. Bollinger reported that Litz Construction is still working on Hubble Ford low water crossing replacement project and it should be completed by July 22. He noted they were out to bid today on the next bridge project and bids open today for the West Mary St. bridge and sidewalk project. He said that Fronabarger Concreters have a couple of projects in process on Main St. He went on to say that the Concrete Pavement Improvement Program this year will start

June 20 and go through August 19. There will be a closure on East Main St. and will detour traffic to onto Old Cape Road and phase that with an existing water line project on Main Street. Mr. Bollinger noted that the annual Asphalt program is out to bid. He said letters of interest for the roundabout at North High St. and Deerwood Dr. were due May 26 and they received seven submittals. The Public Works engineering department is reviewing and putting together a scoring committee. They will move forward as soon as someone is chosen.

Cape Transit – Ms. Watson noted they are writing their annual grants with FTA. She said she has not received any information from MoDOT on their application. She said they are trying to figure out how to acquire replacement vehicles. She noted new vehicles are in short supply and there is a significant increase in cost on the vehicles. This combined with the price of fuel is affecting their budget. Ms. Watson noted they are also having issues finding staffing. There is federal money, but they need local support match. When asked, Ms. Watson said the site selection for their facility has been put on hold considering other issues with which they are dealing.

SEMO RPC – Mr. Christian reported they are working on the TIP update to incorporate the new and updated projects from MoDOT. He said he would bring it to TPC next month for recommendation for approval and looking for final approval in July.

Bootheel RPC – Mr. Perry reported they are in the process of hiring with nothing additional to report.

MoDOT – Mr. Meyer noted that MoDOT too is having staffing issues. Specifically in the professional side. He noted that the SE district is doing better than others in the state. He said statewide there is a continued focus on consultant assistance to deliver programs because they have no choice, not only in design but in project administration and inspections. The impact locally is that on cost share and grant projects they ask the locals to take the administration portion and MoDOT acts as a resource and provides guidance.

Mr. Killian noted that the next cost share applications are due July 22. They would like those a few weeks earlier to know if they can write a letter of support.

Mr. Brandon reported that the TAP applications that include MoDOT right of way should also be turned in two weeks early to give them time to review to make sure it is something they would support. He said that the state of low-lying roads through the state are in bad condition, especially in the northern part of the state. The General Assembly gave MoDOT \$100 million dollars out of general revenue to improve their condition. The SE District received \$5 million of that. They are looking for a July letting and hope to get the funds expended by the end of the next fiscal year, prior to FY 24. He said the draft STIP is out for public comment with final approval in July. Mr. Bollinger asked if a recommendation was required by SEMPO for Cost Share or TAP applications. Mr. Killian noted that they would be looking for that. Mr. Bollinger noted there will be some coming to SEMPO. Since applications are due in July, it was noted that the Board might need to do a provisional approval at the June Board meeting to meet the application deadlines.

IDOT – Mr. Caldwell noted June is month that SEMPO should invoice IDOT for its contribution.

#### Staff Report

Mr. McElroy had nothing additional at this time.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

The meeting concluded at 11:50 a.m. with no formal action due to lack of quorum.

Respectfully submitted,

Marla Mills