



## **BOARD OF DIRECTORS MEETING MINUTES**

April 19, 2023

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

### Board Voting Members Present:

Mr. Dwain Hahs, City of Jackson

Ms. Stacy Kinder, City of Cape Girardeau

Mr. Tom Mogelnicki, Cape County Transit (CTA)

Mr. Jim Roach, City of Jackson

Mr. Jeremy Tanz, SEMO Regional Planning Commission (SEMO RPC)

### Board Non-Voting Members Present:

Cecelie Cochran, Federal Highway Administration – Kansas Division (via Zoom)

Mr. Andy Meyer, Missouri Department of Transportation (MoDOT)

Ms. Britni O'Connor, Missouri Department of Transportation (MoDOT) (via Zoom)

### Technical Planning Committee (TPC) Members Present:

Ms. Katrina Amos, Cape Girardeau Regional Airport (via Zoom)

Mr. Tom Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)

Mr. Drew Christian, SEMO Regional Planning Commission (SEMO RPC)

Mr. Joe Killian, Missouri Department of Transportation (MoDOT) (via Zoom)

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

### Other:

Mr. Jeff Long, Southeast Missourian

### Call to Order

Chairman Tanz called the meeting to order at 2:02 p.m.

### Introductions

All those present introduced themselves and those present via zoom were identified by Mr. McElroy.

### Adoption of Agenda

The agenda of the April 19, 2023, Board of Directors Meeting was unanimously approved upon motion by Mr. Hahs, seconded by Ms. Kinder.

### Approval of Minutes

The minutes of the March 15, 2023, Board of Directors Meeting were unanimously approved upon motion by Mr. Roach seconded by Ms. Kinder.

### Communications from the Chairman

Chairman Tanz noted that he would save his communications for member reports.

### Public Comments

Chairman Tanz asked if there were any comments from the public regarding items not on the agenda. There were none.

### New/Unfinished Business

- **FY 2024 Unified Planning Work Program** – The public hearing on the FY 2024 Unified Planning Work Program was opened upon a motion made by Mr. Roach, seconded by Ms. Kinder and passed by the Board. With no comments or no one from the public in attendance, a motion to close the public meeting on the FY 2024 Unified Planning Work Program was made by Mr. Hahs, seconded by Mr. Roach, and passed by the Board.
- **RESOLUTION NO. 2023-01 A resolution adopting the FY 2024 Unified Planning Work Program** – Mr. McElroy noted that the process started in February with the Planning Committee where they developed a draft list that was shared with the Board. He noted that there are some items unique to this fiscal year. He said the Safe Streets and Roads for All project provides federal funds for the Safety Action Plan. He noted this is a significantly large endeavor and is the largest planning project that SEMPO has undertaken since he has been the director. Second, SEMPO's planning funds increased from the 2020 census and the Bi-Partisan Infrastructure law. SEMPO now receives about \$25,000 additional each year in planning funds for operations. Also, MoDOT's carryover policy changed this year from five years to four years. This caused SEMPO to plan a little more financial expenditure than typical to realign ourselves with that policy. And finally, SEMPO is receiving additional funds from IDOT this year due to changes in their carryover policies and changes in how they are approaching their fund balances. SEMPO will be receiving approximately \$65,000 additional in planning funds this fiscal year and the funds have been dedicated toward the SEMPO Regional Trail Connection Study. This is a plan that impacts the entire planning area as well as the Illinois side of the MPA. The TPC has had a chance to review the UPWP, and it was released for public comment earlier this month with no comments received. He noted it is ready for consideration by the Board. Resolution No 2023-01, a resolution adopting the FY 2024 Unified Planning Work Program, was read by Chairman Tanz. Upon a motion by Mr. Roach, seconded by Mr. Mogelnicki, RESOLUTION NO. 2023-01 was unanimously adopted by the Board.
- **MoDOT Unfunded Needs List** – Mr. McElroy noted that there has been much discussion regarding Exit 93, its place on the Unfunded Needs list, as well as the scope of the project. MoDOT has determined it can be rehabilitated, giving as much as 10 years of useful life. This allows time to reevaluate the project, prioritize it and identify the region's needs. With this recommendation, MoDOT is also recommending moving the project from Tier 1 to Tier 2. They further suggest moving some Tier 2 projects up to Tier 1. The Tier 2 projects that would move to Tier 1 are the Shawnee Blvd intersection and addition of shoulders on Rt. 25. Mr. McElroy noted there was no quorum at the TPC meeting, but no one present objected. MoDOT would like it approved this month to meet their deadlines. MoDOT's newest estimate show about \$15 million for the new shoulders on Rt. 25. There could be some cost

saving measures as this is a large Tier 1 project. The project could be phased, or the shoulders could be reduced from ten feet to six feet which is still wide enough for bike lanes. Reducing the width to six feet would reduce the project cost to about \$10.5 million. He noted lighting and sharros would not be included in this project. A motion to approve the Unfunded Needs list with the exchange of Tier 1 and Tier 2 projects and amending the shoulder width on the Rt 25 project from 10 to 6 feet was made by Mr. Roach and seconded by Mr. Mogelnicki. Motion passed unanimously.

Mr. Meyer gave a brief overview of the Unfunded Needs List and the Tiers. He noted it is unfunded and does not necessarily mean it will roll into the STIP. Currently, MoDOT is mostly working on asset management and maintenance. MoDOT looks at Tier 1 projects as ones far enough along with enough known information that they could be advanced, and often do some preliminary scoping or engineering on them. Tier 2 and Tier 3 projects are five to ten years out and not as well developed.

- **DRAFT Public Transit – Human Services Transportation Coordination Plan** - Mr. McElroy noted the draft plan had been received early in the month by the development team, KLG Engineering. The draft plan had been presented to TPC at their last meeting. Mr. McElroy noted the draft plan benefited from support from social service agencies, transit providers, and transit riders in the area. Mr. McElroy reviewed the extensive public outreach. The TPC will do a final review on May 3 and will release it for public comment. At the Board meeting on May 17, a public hearing will be set for June 21. On June 7, the TPC will do a final review and will make a recommendation to the Board. He went on to say that on June 21, the Board will hold a public hearing and consider the plan for approval. This is for information only and the Board can provide input via PDF comments or email to him or Marla Mills with KLG Engineering.
- **DRAFT 2024-2027 Transportation Improvement Program** – Mr. McElroy noted the draft TIP was presented to the TPC earlier this month. He noted this will have a similar timeline for adoption. The TIP requires a 25-day comment period. He noted it will be released for public comment on May 3rd and a public hearing will be scheduled for the 21<sup>st</sup> with consideration for adoption. Mr. McElroy noted that it should be adopted in June so there is no lapse in the timeline. He went on to say there will be amendments coming shortly after the adoption and encouraged comments on the draft be made via PDF comments or sent by email to him.

### Member Reports

City of Cape Girardeau – Ms. Kinder noted she had attended a meeting in Charleston that morning with the Mississippi Ohio River Confluence Economic Alliance (MORCEA). They are working on putting a study together that would look at extending a 4-lane highway east from Paducah to Cairo and connecting to I57. She said there is a website at [US60connectivity.com](http://US60connectivity.com).

City of Jackson – Mr. Hahs reported they will finish the bridge when the asphalt plan opens. He noted they approved the MOU for the Hwy 61 N and Hubble Creek bridge project. In addition, on Monday the Main St. Corridor pedestrian study was presented to the Board of Aldermen by consultants Lochmueller. This study was done as a joint funded project with MoDOT through federal funds. Mr. Meyer commented on the Mary Street project, noting that since the crosswalk was moved to the west and the bridge is significantly higher than the street, sight distance might be an issue. Mr. Hahs said they would look at it.

Transit – Mr. Mogelnicki had nothing to report.

Airport – Ms. Amos reported they are moving quickly on the projects at the airport. Taxiway Bravo is near completion and is open. She said they held a groundbreaking for the new terminal last week and work has started on the new terminal. A T-hangar project is out for bid with interviews scheduled for next week. She went on to say they are wrapping up a master plan for the airport.

SEMO RPC – Mr. Christian reiterated that the updated TIP is coming out with amendments coming almost immediately. He wanted to promote the use by the partners of their drone services.

MoDOT – Mr. Meyer noted that the Hubble Creek and Mary Street project is scheduled for a letting in May. He said they are wrapping up the right of way acquisition in that corridor, so they are making good progress. He noted that starting in May there will be a project in process on Hwy 34. Rt. 72 has been rescheduled for a letting in October 2023. Rt. K roundabout is scheduled for an October letting. He also noted that the Chester Bridge is making progress. He went on to say that there is a BRO call for projects starting on May 1st. There will also be a second TAP call this summer sometime. He encouraged everyone to make sure their LPA basic training is up to date.

Mr. Killian said he is currently working on the STIP and it is now at central office. He said they anticipate completion in late spring. He has delivered information to Mr. Christian for the first TIP amendment once it is approved.

Ms. O'Connor noted that the partnership agreement with Federal Highway Administration's Missouri Division allows two weeks for approval. She wanted to clarify that even though approval by the Board is the 21<sup>st</sup>, it must also have ONE DOT approval which might not come by the end of the month. She wanted to make the Board aware that there could be a lapse.

Ms. Cochran reiterated Ms. O'Connor's comments and noted she is looking forward to working with the group. She said she had downloaded the draft and would work to get it reviewed to not cause a lapse.

IDOT – Mr. Caldwell noted that he, Mr. McElroy, and Mr. Shrimplin were contacted by a South Dakota area community that is now designated an urbanized area. They have asked SEMPO and Cape Girardeau to assist in the development of an MPO and are looking for guidance.

### Staff Report

Mr. McElroy reported he has been working with FHWA representatives on the Safe Streets and Roads for All agreement and it is advancing. He said that once approved, there will be an agreement for consideration by the Board.

### Other Business and Communications

There was no other business or communications.

### Adjournment Motion

There being no further business, the meeting was unanimously adjourned at 2:56 p.m. upon motion made by Mr. Hahs, seconded by Mr. Mogelnicki.

Respectfully submitted,  
Marla Mills