



## TECHNICAL PLANNING COMMITTEE MEETING MINUTES

June 7, 2023

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

### Technical Planning Committee (TPC) Voting Members Present:

Mr. Rodney Bollinger, City of Jackson  
Mr. Drew Christian, SEMO Regional Planning Commission (SEMO RPC)  
Mr. Jay Knudtson, County of Cape Girardeau  
Mr. Mark Phillips, Cape Special Road District  
Mr. Ryan Shrimplin, City of Cape Girardeau  
Ms. Kelley Watson, Cape Girardeau County Transit

### Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Michael Brandon, Missouri Department of Transportation (MoDOT) (Via Zoom)  
Mr. Tom Caldwell, Illinois Department of Transportation (IDOT)  
Mr. Chris Crocker, Missouri Department of Transportation (MoDOT)  
Mr. Mike Henderson, Missouri Department of Transportation (MoDOT) (via Zoom)  
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)  
Ms. Betsy Tracy, Federal Highway Administration – Ill Division (FHWA) (via Zoom)

### Others Present:

Mr. Jake Garrard, City of Cape Girardeau  
Mr. Scott Perry, Regional Bootheel Planning Commission (Bootheel RPC) (via Zoom)

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering (via Zoom)

### Call to Order

Chairwoman Watson opened the meeting at 11:01 a.m.

### Introductions

Each person introduced themselves and their organization and Mr. McElroy identified those participating by zoom.

### Adoption of Agenda

Upon a motion by Mr. Christian, seconded by Mr. Shrimplin, the agenda of the June 7, 2023, meeting was adopted.

### Approval of Minutes

The meeting notes were presented from the May TPC meeting. These were not official minutes as there was not a quorum at that meeting and no official action was taken.

### Communications from the Chairwoman

Ms. Watson noted that she has no communications to share.

### Public Comments

Chairwoman Watson asked if there were any comments from the public regarding items not on the agenda. There were none.

### New/Unfinished Business

- **Election of Officers for Fiscal Year 2024** – Ms. Watson asked for nominations for officers for Fiscal Year 2024. Upon a motion made by Mr. Christian, seconded by Mr. Shrimplin, and approved by the Committee, Ms. Watson was elected Chair and Mr. Shrimplin Vice-Chair for the 2024 Fiscal Year term.
- **RESOLUTION NO 2023-03 Expressing Support of a US Department of Transportation Reconnecting Communities Pilot program grant application by the City of Cape Girardeau** - Upon a motion made by Mr. Shrimplin and seconded by Ms. Watson, RESOLUTION NO 2023-03 Expressing Support of a US Department of Transportation Reconnecting Communities Pilot program grant application by the City of Cape Girardeau was recommended for approval by the Board of Directors.
- **RESOLUTION NO. 2023-04, A Resolution Expressing Support of a Planning Grant Application by the City of Cape Girardeau for Shawnee Parkway/Missouri highway 74 Enhanced Mobility Study** - Upon a motion made by Mr. Shrimplin and seconded by Ms. Watson, RESOLUTION NO. 2023-04, A Resolution Expressing Support of a Planning Grant Application by the City of Cape Girardeau for Shawnee Parkway/Missouri highway 74 Enhanced Mobility Study was recommended for approval by the Board of Directors.
- **DRAFT Public Transit-Human Services Transportation Coordination Plan** – Mr. McElroy provided a brief history of the plan development and detailed the extensive public engagement efforts, which helped shape the final document. Ms. Watson suggested including an acknowledgement section for the efforts made by the United Way of Southeast Missouri as well as the Cape Girardeau County Transit Authority in recognition of their public engagement efforts, which largely informed the plan's findings and proposed goals. Mr. McElroy agreed to add the acknowledgements section and thanked Ms. Watson for her suggestion. Upon a motion made by Mr. Shrimplin, seconded by Mr. Christian, a recommendation for conditional approval to be sent to the Board of Directors was passed for the DRAFT Public Transit-Human Services Transportation Coordination Plan.
- **DRAFT 2024-2027 Transportation Improvement Plan** – Upon a motion made by Mr. Bollinger, seconded by Mr. Phillips, a recommendation for conditional approval to be sent to

the Board of Directors was passed for the DRAFT 2024-2027 Transportation Improvement Plan

- **Draft SS4A Comprehensive Safety Action Plan RFP** – Mr. McElroy informed the committee a draft RFP has been completed and is ready for review. Mr. McElroy suggested a subcommittee be formed to review the RFP and make a recommendation to the TPC the solicitation be released once finalized. Ms. Watson and Mr. Bollinger agreed to serve on the review committee.

#### Member Reports

City of Cape Girardeau – Mr. Garrard provided an update on the City of Cape Girardeau’s active TTF projects, Concrete Street Repair Program, and Asphalt Program.

City of Jackson – Mr. Bollinger provided an update on active Jackson projects.

Cape County – Mr. Knudtson thanked the committee for the opportunity to present an update and shared County updates would be provided in future meetings.

Special Road District – Mr. Phillips provided an update on active Special Road District projects.

Cape Transit – Ms. Watson provided updates on Cape Girardeau County Transit Authority projects.

SEMO RPC – Mr. Christian provide updates on Regional Planning Commission updates and shared that TIP Amendments to the 2024 – 2027 Program would be forthcoming shortly after the plan’s approval.

MoDOT – Mr. Kilian reported the draft STIP is on MoDOT website and open for public comment. He said the high priority unfunded needs list will be presented at public meetings in the first part of August.

IDOT - Mr. Caldwell had nothing to report.

#### Staff Report

Mr. McElroy provided as part of the packet the work plan for the year for the Southeast Coalition for Roadway Safety. As a review of the upcoming year, he said we have started on the Comprehensive Safety Action Plan. Mr. McElroy noted he is developing a request for proposal on the Regional Trail Connection Study and a plan development committee needs to be formed. He noted there are funds for two intersection studies and one that has been requested is the intersection of 621 and Perryville Road. The Committee and Board will need to agree on which two intersections are finally included. Also included in SEMPO’s budget are funds to analyze origin destination analytical tools. In partnership with SEMO RPC, SEMPO will do a GIS audit to facilitate some public facing mapping for the website and other use. Mr. McElroy noted we will also be looking at the TIP tool.

#### Other Business and Communications

Mr. Shrimplin noted that some concerns had been voiced regarding a portion of Rt K by the new Jimmy Johns (by Walmart). The new commercial building could cause increased traffic.

There was no other business or communications.

Adjournment Motion

Upon a motion by Mr. Phillips, seconded by Mr. Knudtson, the meeting was adjourned at 11:53 a.m.

Respectfully submitted,  
Marla Mills/Alex McElroy

DRAFT