



## **TECHNICAL PLANNING COMMITTEE MEETING MINUTES**

September 6, 2023

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

### Technical Planning Committee (TPC) Voting Members Present:

Ms. Katrina Amos, Cape Girardeau Regional Airport  
Mr. Rodney Bollinger, City of Jackson  
Mr. Drew Christian, SEMO Regional Planning Commission (SEMO RPC)  
Mr. Jay Knudtson, Cape Girardeau County  
Mr. Scott Perry, Bootheel RPC (via Zoom)  
Mr. Mark Phillips, Cape Special Road District  
Mr. Ryan Shrimplin, City of Cape Girardeau

### Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Tom Caldwell, Illinois Department of Transportation (IDOT)  
Mr. Chris Crocker, Missouri Department of Transportation (MoDOT)  
Mr. Mike Henderson, Missouri Department of Transportation (via Zoom)  
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)  
Ms. Betsy Tracy, Federal Highway Administration – IL Division (FHWA) (via Zoom)  
Mr. Daniel Weitkamp, Federal Highway Administration – MO Division (FHWA) (via Zoom)

### Others Present:

Mr. Jake Garrard, City of Cape Girardeau  
Mr. Scott Meyer, Lochmueller

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Kelly Green, KLG Engineering (via Zoom)

### Call to Order

Vice Chairman Shrimplin opened the meeting at 11:03 a.m.

### Introductions

Each person introduced themselves and their organization and Mr. McElroy identified those participating by Zoom.

### Adoption of Agenda

Upon a motion by Mr. Bollinger and seconded by Mr. Phillips, the agenda of the September 6, 2023, meeting was adopted.

### Approval of Minutes

The minutes of the August 2, 2023, Technical Planning Committee Meeting were unanimously approved upon a motion by Mr. Phillips and seconded by Mr. Knudtson.

### Communications from the Vice Chairman

Mr. Shrimplin stated that he will reserve his communications for Member Reports.

### Public Comments

Vice Chairman Shrimplin asked if there were any comments from the public regarding items not on the agenda. There were none.

### New/Unfinished Business

- **SS4A Comprehensive Safety Action Plan Proposals** – Mr. McElroy stated that the subcommittee and FHWA reviewed the RFP. The RFP was issued on July 6. The proposals were due on August 11. The RFP was emailed to local and regional consulting firms, posted on Association of Metropolitan Planning Organization's (AMPO) website, and posted on SEMPO's website. The subcommittee reviewed four proposals. Upon scoring the proposals, the subcommittee recommended Lochmueller Group. If the TPC agrees with the subcommittee's recommendation, Mr. McElroy will work through contract development with Lochmueller Group and then take the contract to the Board of Directors for approval. Upon a motion by Mr. Bollinger and seconded by Mr. Knudson, the TPC recommended Lochmueller Group for the SS4A Comprehensive Safety Action Plan to the Board of Directors, which was unanimously recommended.
- **SEMPO Region Trail Connection Study** – Mr. McElroy stated that the subcommittee for this study will include Jackson City Engineer, Anna Bergmark, and Jackson Parks and Recreation Representative, Jason Lipe, Cape Girardeau City Planner, Ryan Shrimplin, and Cape Girardeau Parks Division Manager, Kaed Horrell. The first order of business will be defining a scope of what to accomplish with the study as well as a recommendation on the best approach to engage the consultant.
- **Intersection Studies** – Mr. McElroy asked if there was any interest in forming a subcommittee for the intersection studies. Volunteers for the subcommittee were Mr. Knutson, Mr. Phillips, Mr. Garrard, and a City of Jackson representative who Mr. Bollinger will later announce.
- **GIS Audit** – Mr. McElroy stated that he is working with SEMO RPC to develop public facing interactive maps for SEMPO's website. Mr. Christian stated that the new RPC employee has completed several of the requested maps. They need to go through a QC process prior to being released. As the maps are developed, a section of the SEMPO website will be dedicated for these. Mr. McElroy will send a notice to the TPC with a link once the maps are available.
- **TIP Tool Selection** – This software was purchased in 2018 through an RFP. There was a five-year maintenance agreement which has expired and now SEMPO is paying month to month until there is another RFP. Mr. Killian and Mr. Christian volunteered to participate in this subcommittee.

- **Origin & Destination Analytical Tool** – Mr. McElroy is interested in getting formal demos on some of the software tools available. More to come on this one after the SS4A contract is in place.

#### Member Reports

City of Cape Girardeau – Mr. Garrard summarized progress on the TTF5 projects as: Sprigg Street has been completed; West End Blvd. construction is still underway; Main Street plans are being finalized; Independence St. is in the acquisition phase. TTF6 projects were summarized as: Maria Louis Ln./Kiwaniis Dr. design is being finalized; Sprigg St. design will begin later this year; Bertling will be the next project to begin design; Lexington Ave. design is underway and intend to bid this fall; Veterans Memorial Drive Phase 6 is in final engineering phase. Maintenance Projects: 2022 Asphalt and 2022 Concrete projects are complete; CIST project will be completed in October; 2023 Concrete Street repair and 2023 Asphalt overlay projects went before City Council last night for approval. Grant projects were summarized as: Kingshighway Crosswalk preconstruction meeting has occurred; working with MoDOT on the MO 74/Minnesota Ave agreement; surveying is underway for Cape Rock Drive sidewalks. Mr. Garrard explained that the plan for Lexington Ave. is to patch the existing concrete, overlay with asphalt, and upgrade the sidewalks to ADA compliance.

City of Jackson – Mr. Bollinger stated that the concrete street repair program is almost completed with remaining joint sealing and punch list items. The asphalt overlay program has been completed and now includes a change order which was approved last night. The Deerwood roundabout at US61 project is going through the plan approval phase with MoDOT. The design is ongoing on both the East Main St. sidewalk project and the Hubble Creek Trail Phase 3 project. A Notice to Proceed was issued to the contractor for Greensferry Rd. and Main Street striping and rumble strip improvements yesterday. The asphalt material was approved last night for the pavement preservation program.

Cape Girardeau County – Mr. Knudtson reported that the county has approximately 8.5 miles of roadway being overlaid and 2 miles of new construction. The commission intends to re-bid 2-3 bridge projects soon.

Cape Special Road District – Mr. Phillips noted the contractor will be finishing the bridge replacement project on County Rd 657 soon. Cape Special Road District crews will then finish the tie ins and final work about two weeks after. He stated that other than that, they are doing routine maintenance.

CTA – Ms. Watson not present.

Cape Girardeau Regional Airport – Ms. Amos reported that a visit from FAA Central Region will occur tomorrow to discuss needs of the airport. There will be an emergency training exercise on September 8<sup>th</sup>. The terminal project is proceeding with some rain delays. The set of eighteen t-hangars have been demolished and now design can proceed for the set of twenty new t-hangars. Taxiway Bravo has been substantially completed but currently working through some punch list items.

SEMO RPC - Mr. Christian reported that TIP Amendment #2 is in the packet. He will be virtually attending the National Summit on Rural Road Safety on September 12-14.

Bootheel RPC – Mr. Perry reported that they are still under construction and reviewing TAP applications.

MoDOT –

Mr. Crocker reported that MINK (Missouri, Iowa, Nebraska, and Kansas) Conference will be held in St. Joseph, MO on September 13 and 14. Topics include maintenance, administration, innovative ideas, safety, and funding. Registration is through LTAP and costs \$65. TEAP applications are due on September 8<sup>th</sup>. TAP applications were due August 24. Like last year, there were not enough applications. MoDOT will decide whether to readvertise or roll funds into next year. MoDOT cost-share program is for on-system projects. Members should start discussions with MoDOT now if interested. The applications are due on October 6 and April 12 and the project must exceed \$200,000. Mr. Crocker then reported on projects in the area. The US61 and Hubble Creek Bridge project may have a modified schedule as there have been change requests for utilities. Many utilities need to be relocated. All utilities will need to provide relocation plans and then will they will all regroup. Construction is anticipated to begin on October 1. Rte. W from MO177 to US61 was awarded this last month.

Mr. Killian reported the public meeting for the Unfunded Needs List was at the Bootheel RPC in Dexter on Tuesday, August 15 from 4 to 6 p.m. He reported that 18 or 19 people attended. The list is now being submitted to the highway commission for their approval. Mr. Killian is meeting with Mr. Garrard regarding the urban boundary and functional classification maps on Friday. He still needs to set a meeting with the City of Jackson.

Mr. Henderson reported that they received governor approval for the Amendment #1 of TIP. This has been sent to federal highway and hope to receive ONEDOT approval soon.

IDOT – Mr. Caldwell had nothing new to report.

FHWA IL Division – Ms. Tracy nothing new to report.

FHWA MO Division – Mr. Weitkamp nothing new to report.

#### Staff Report

Mr. McElroy will be at the AMPO conference in Cleveland, OH the last week of September.

#### Other Business and Communications

There was no other business or communications.

#### Adjournment Motion

Upon a motion by Mr. Bollinger and seconded by Mr. Phillips, the meeting was adjourned at 11:35 a.m.

Respectfully submitted,

Kelly Green