



## **BOARD OF DIRECTORS MEETING MINUTES**

October 18, 2023

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

### Board Voting Members Present:

Mr. Rodney Bollinger, City of Jackson

Mr. Drew Christian, SEMO Regional Planning Commission (SEMO RPC)

Mr. Dwain Hahs, City of Cape Girardeau

Ms. Kelley Watson, Cape County Transit (CTA)

### Technical Planning Committee (TPC) Members Present:

Mr. Tom Caldwell, Illinois Department of Transportation (IDOT)

Mr. Chris Crocker, Missouri Department of Transportation (MoDOT)

Mr. Rob Gilligan, SEMO REDI

Mr. Joe Killian, Missouri Department of Transportation (MoDOT)

### Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

### Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

### Other:

Leslie Roan, Department of Economic Development (DED)

Mr. Jeff Long, Southeast Missourian

### Call to Order

In the absence of Chairman Tanz, Vice Chairman Hahs called the meeting to order at 2:03 p.m.

### Introductions

All those present introduced themselves and there were no participants via zoom.

### Adoption of Agenda

The agenda of the October 18, 2023, Board of Directors Meeting was unanimously approved upon motion by Mr. Bollinger seconded by Mr. Christian.

### Approval of Minutes

The minutes of the September 20, 2023, Board of Directors Meeting were unanimously approved upon motion by Mr. Bollinger seconded by Ms. Watson.

### Communications from the Chairman

Vice Chairman Hahs had no communication at this time.

### Public Comments

Vice Chairman Hahs asked if there were any comments from the public regarding items not on the agenda. There were none.

### New/Unfinished Business

- **2024-2027 Transportation Improvement Plan Amendment No. 3** – Mr. McElroy provided some background on the Amendment, noting it is for the Sunset Drive Bridge under the BRO program. The Amendment was released for comment with none received. He said the Planning Committee had reviewed the Amendment and recommended approval. Upon a motion by Mr. Bollinger, seconded by Ms. Watson, the 2024-2027 Transportation Improvement Plan Amendment No. 3 was unanimously approved.
- **MoDOT & IDOT 2024 Safety Performance Targets** – Mr. McElroy provided a handout outlining both MoDOT and IDOT's targets. He noted the targets were based on zero by 2030 fatality reduction, zero by 2040 serious injury reduction, and a one percent miles traveled increase. He noted the planning committee had reviewed and made a recommendation for approval. Upon a motion by Mr. Bollinger, seconded by Mr. Christian, the MoDOT & IDOT 2024 Safety Performance Targets were approved by the Board.
- **2024-2027 Transportation Improvement Plan Administrative Modification A**– Mr. McElroy noted this is for information purposes only and refers to the installation of closed-circuit TVs on several routes in the SE District. Mr. Killian clarified that this is included in the TIP but had to be moved back as it needed to be rebid because the original bids came in too high.
- **SS4A Comprehensive Safety Action Plan**- Mr. McElroy noted that the project kick off meeting was hosted with the planning committee earlier this month. He said Lochmueller was present at the meeting. He went on to say that the work plan timeline is being developed. He noted that he is putting together a plan development committee to assist with the development of the plan. He noted he will be sending out invites to various representatives for participation. He said a stakeholder engagement plan will be the next item to look at. The deadline for plan completion is the end of December 2024 and must be approved by January 2025.
- **SEMPO Region Trail Connection Study** – Mr. McElroy reminded the Board that a steering committee had been formed to help with the solicitation process. After discussing the deliverables, they were in favor of issuing an RFP as opposed to using SEMPO's general service agreements. Mr. McElroy noted he drafted an RFP and has comments from the committee. Once he incorporates these, it should go out in late October or early November with someone on board by the end of the year. He noted that a portion of these funds are coming from IDOT unallocated planning funds. Mr. Caldwell noted it must be obligated by the end of June 2024 and Mr. McElroy clarified that committing to a consultant will obligate the funds.
- **Intersection Studies** – Mr. McElroy noted the Board wanted a steering committee for this as well. They reviewed the general services agreements and selected CBD Transportation Engineers and Planners. He noted he has sent them the signed task order and scope of work. He went on to say he has been in contact with the Associate Superintendent of Safety for the Jackson School District who has agreed to provide input and feedback on the study.

- **GIS Audit** – Mr. McElroy stated that SEMO RPC has developed some of the maps and some are in process. He noted that once they are complete, he will use them as public facing files on SEMPO's website.
- **TIP Tool Selection** – Mr. McElroy noted that he has an RFP finalized for this. He noted he will be receiving a demonstration and will issue the RFP shortly after. He noted that Mr. Killian and Mr. Christian will help with the selection process.
- **Origin & Destination Analytical Tool** – Mr. McElroy stated this has not started on this yet.

### Member Reports

City of Jackson – Mr. Hahs noted they are planning for the roundabout at Deerwood and Hwy 61 N. He noted they are working on landscaping design and Mr. Crocker offered to discuss that with Mr. Hahs to address their questions. He said they are looking at timing for the Sunset Hills bridge project. He noted that the Hwy 61 North project is going well, and the park entrance was kept open and that this will be helpful for the Holidays and for traffic flow. He noted that Jackson R2 School District is in the State Championship for baseball and Jackson will be hosting a game this weekend so it will be busy.

CTA – Ms. Watson noted they received four new rear entry wheelchair accessible vans. She said they are working on the Federal Fiscal Year End reports. She went on to say they are still looking for drivers and now looking for an administrative assistant.

SEMO RPC – Mr. Christian noted that Mr. Tanz is at a director's retreat. Mr. Christian said he virtually attended the rural transportation safety summit. He went on to say their TAC meeting is coming up at the end of October.

SEMO REDI – Mr. Gilligan reported they are wrapping up their reorganization and re-establishing additional partnerships throughout the region. He noted they meet next week and will be reviewing a position description to hire a full-time economic development person. Mr. Hahs added that they are working on a grant for an industrial site study.

MoDOT – Mr. Crocker reported they are working on utility relocation on Rt 61. He went on to say that MoDOT has hired GVA to analyze Rt. 61 from the Interstate to the 25 intersection to consider improvements throughout the corridor. He said they are also looking at Shawnee Blvd and Donna Dr. intersections. He said they have finalized the study and are ready to have a public meeting on November 16, from 4 to 6 p.m. at the Jackson South Elementary School. He went on to say that the Chester River Bridge project is making progress. He said they have all the permits and have started construction, and they are working on the Missouri side substructure and grading. He said there will be a groundbreaking ceremony on October 31. He noted there is a camera installed to watch the progress and that can be found on the MoDOT website. He said they have finished the TAP call for this year and announcements will be November 1<sup>st</sup>. He said there were only two applications for TEAP funding, but he is not sure about announcements yet.

IDOT – Mr. Caldwell gave a shout out to Mr. McElroy on the TIP tool research.

### Staff Report

Mr. McElroy had nothing to report.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned at 3:33 p.m. upon motion made by Mr. Bollinger and seconded by Mr. Christian.

Respectfully submitted,

Marla Mills