



TECHNICAL PLANNING COMMITTEE MEETING MINUTES

March 6, 2024

Osage Centre

1625 N. Kingshighway, Cape Girardeau, MO 63701

Technical Planning Committee (TPC) Voting Members Present:

Mr. Rodney Bollinger, City of Jackson
Mr. Drew Christian, SEMO RPC
Mr. Jay Knudtson, Cape Girardeau County
Mr. Scott Perry, Bootheel RPC (via Zoom)
Mr. Ryan Shrimplin, City of Cape Girardeau
Mr. Mark Phillips, Cape Special Road District
Ms. Ginny Smith, Cape Girardeau County Transit (CTA)

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Tom Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)
Ms. Cecelie Cochran, Federal Highway Administration (FHWA) – Mo Division (via Zoom)
Mr. Chris Cochran, Missouri Department of Transportation (MoDOT)
Mr. Jake Garrard, City of Cape Girardeau
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)
Mr. Jason Williams, Missouri Department of Transportation (MoDOT)

Others Present:

Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

Program Administration/Support Consultant Present:

Ms. Marla Mills, KLG Engineering

Call to Order

Interim Chair Mr. Shrimplin called the meeting to order at 11:04 a.m.

Introductions

Each person introduced themselves and their organization and Mr. McElroy identified those participating by Zoom.

Adoption of Agenda

Upon a motion by Mr. Bollinger and seconded by Mr. Phillips, the agenda of the March 6, 2023, meeting was unanimously adopted.

Approval of Minutes

Upon a motion by Phillips, seconded by Mr. Christian, the minutes of the February 7, 2024, Technical Planning Committee Meeting were unanimously approved.

Communications from the Vice Chairman

Mr. Shrimplin stated he had no communications at this time.

Public Comments

Mr. Shrimplin asked if there were any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **FY25 Unified Planning Work Program** – Mr. McElroy noted that there were two handouts with the agenda, a summary of list of project options and a draft of the work plan for the year as discussed at the last meeting. Projects listed with an asterisk in the summary are currently in the draft. He went on to say the first on the list is the Metropolitan Transportation Plan (MTP). This could be done in FY 26 but that would only allow 10 months for completion. He noted that by starting in FY 25 SEMPO would have 22 months to locate a consultant and to complete, so it makes more sense to schedule now. He said this would be our flagship project for the year. The CSAP will carry over into FY 25 as the plan has to be adopted by the end of January 2025. It will be listed in the work plan but will not have dollars associated with it as it is being funded through Federal Hwy Grant funds through SS4A. He said the regional trail study will also carry over with a large portion done in FY 25. He said the Title VI and Language Assistance Plan is up for renewal in FY 24 so that has been scheduled. Mr. McElroy noted he carried over a portion of funds for the Origin Destination Analytical Tool. He said the rest of the proposed list includes studies that have been contemplated that are not currently scheduled in FY 25. He said that the discussion from last month was that the MTP is the largest plan SEMPO does and this, along with the two carry over plans, would be sufficient work and it was best not to try to incorporate another large planning process for FY25. Upon a motion by Mr. Bollinger and seconded by Mr. Christian, the Committee agreed to make a recommendation to Board to approve the UPWP draft as outlined. Mr. McElroy said he would forward the final draft to the state DOTs and to FHWA for their review and have it ready to be adopted by the Board in April or May before the June deadline.
- **SS4A Comprehensive Safety Action Plan Discussion** – Mr. McElroy noted that the next Oversight Committee meeting is tomorrow. He reminded the Committee that two open houses were conducted on January 24 and 25th. He noted that the information received is being analyzed. He went on to say that the consultants' next steps are to develop programs and policies, a safety tool kit, vehicle miles traveled reduction strategies with a goal of having an administrative draft by end of July. He said this would give SEMPO time to issue comments and have a third community open house in October.
- **SEMPO Region Trail Connection Study Discussion** – Mr. McElroy said SEMPO is under contract with Planning Design Studio to help conduct the study. He said they are getting GIS information for the partners. He said they are scheduling a kickoff date with the consultants, and it will likely correspond with the April TPC meeting.
- **Intersection Studies Discussion** – Mr. McElroy said the consultants plan to have a draft of the Rte D corridor study to him by this Friday. He noted that they should be able to issue a

final report within a few days of receiving comments. He went on to say there is a meeting Friday with the 621/Perryville Rd stakeholders, based on the design concepts provided by the consultants. He reported the final report will be available in April or May. Mr. Knudtson requested a copy of all the comments prior to tomorrow's meeting.

- **TIP Tool Selection Discussion** – Mr. McElroy noted Eko Interactive was the vendor selected and the kickoff meeting with them was yesterday. Mr. McElroy noted he was encouraged and feels once fully implemented, it will be easier to use on the administrative side but definitely be more user friendly on the public-facing side. He noted it will be helpful for the public to better understand the projects over the next four years. He reminded the group that it is a three-year agreement, and they are looking at June or July to go live.

- **Origin & Destination Analytical Tool** - Mr. McElroy noted he had been working with the Cape Chamber and SEMO REDI on a partnership. He said that more recently they have been in discussion with SEMO RPC, looking at a potential partnership there. SEMO RPC's subscription was up for renewal, and they decided to partner with Farmington, Perry County EDA and SEMO Redi on a subscription with Placer AI with cost saving benefits for all involved. He noted that it made sense that a regional partnership between the Chamber and SEMPO would be good and to look at a one-year trial with RPC hosting. Mr. McElroy programmed \$7,000 to partner, which is about half of what SEMPO originally designated. He said another benefit of this partnership is that the RPC would be the host agency and their staff would be trained so none of the SEMPO member agencies would have to be trained. He noted there will be a presentation to TPC once the agreement is finalized to see the functionality of the software. He noted that he thought the group would be impressed with the travel patterns as well as the economic data that can be generated based on those travel patterns.

Member Reports

City of Cape Girardeau – Mr. Garrard reported that there are not a lot of changes from last month. He said Lexington Avenue is under contract and Nip Kelly got their notice to proceed last Friday and are on site this week, doing soft cutting at Sprigg and Lexington. He said Lynwood Hills is complete and Abbey Road is under way, with Clark starting next week on the concrete street repair program. He went on to say Louis and Bessie are still under way on the asphalt overlay program with a few more streets to complete in spring when the plants open. He said concrete streets 2024 is under design and asphalt overlay is going out to bid and will be in the paper this week. He noted that for the grant projects, the city is still waiting on the signals to finish out the Kingshighway crosswalk. He said they are working with MoDOT to see when they can bid Rt 74/Minnesota intersection. Mr. Garrard reported they are working with MoDOT on some scope changes for the Cape Rock sidewalk and received initial go ahead and working on design on the Cape LaCroix trail project.

City of Jackson – Mr. Bollinger reported that coordination for the completion of plans for Hubble Creek Recreation Trail Phase III project of the with Smith & Co was initiated and is about 90 percent. He noted they don't have a potential funding source yet. He said that staff will be meeting with MoDOT and Lochmueller on the Deerwood roundabout to extend the timeframe so the project can start at the end of the Highway 61 project. He said right of way acquisition by MoDOT should begin soon. He went on to say they are developing an initial in-house concept design for design of the roundabout signage and landscape plan. Mr. Bollinger noted they have a letter of approval of preliminary plans from MoDOT on the East Main Street Sidewalk project. He said they are waiting on information from Bacon Farmer Workman before they can start the right of way acquisition. He went on to say that he got a final study from MoDOT on Donna Dr. and 61, outlining

a plan to keep Donna Dr intersection improvements in the STIP for FY2027. He said Construction will be calendar year 2027, with purchase of right away in 2026. Mr. Bollinger also noted that plans have been sent to MoDOT for review on the continuous lighting on E Jackson Blvd. He said there is a paving project to extend Industrial Drive from Rt PP to the entrance of the soccer park, using ARPA money. He noted that staff is still working on the concrete/asphalt list of streets for 2024.

Cape Girardeau County – Mr. Jay Knudtson had nothing to report.

Cape Special Road District – Mr. Phillips noted they are under contract for asphalt overlay for the year. He said they should start soon. Mr. Phillips also said they are working on a bridge project with Bacon Farmer Workman and hoping to open bids in the next two months.

CTA – Ms. Smith reported that nine new minivans were delivered a week ago. She noted that ridership continues to increase with one program increasing by 56 percent. She said they need to hire additional drivers.

SEMO RPC - Mr. Christian reported that he went to the planning partner meeting last week. He reminded the group that the RPC is in middle of the CEDS update which is their five-year planning document, similar to the MPT. He noted they are doing county meetings, and the Cape County meeting is following this TPC meeting. He encouraged members involved to stay for the meeting.

Bootheel RPC – Mr. Perry had nothing to report.

MoDOT – Mr. Williams reported the Highway Commission meeting is scheduled for this afternoon. He said he hopes to be able to report the award of 72. The roundabout at 25 and Rt K in Gordonville is under contract with Fronabarger. He said they are installing the temporary signals for traffic control this week and will start on the Rt K leg. He said there would be a number of projects in the March 15 letting. He said there is an asphalt pavement repair contract in the letting for Highway 61 and Rt K in Cape County. He said the 61 repairs will be from Old Orchard Road to William Street and then on Rt K from I55 to Kingshighway. He said there is a project to signalize the ramps at Exit 95 at Hwy 74. and there is a lot of lead time built in. Mr. Williams went on to report there is a resurfacing contract in the letting for I55 from Fruitland to Old Appleton with a November 2025 completion. He went on to say there is a structural signing contract on the interstate, primarily for the large structural signs. He said a subsequent contract will address emergency reference markers.

Mr. Crocker noted that Rt 61 is still on track to pave the week of the 18th and they hope to prebore the bridge soon with pilings to follow. He said they are currently working on storm sewer north of Park Street and sanitary sewer south of Mary St but it is going slow as it is being located in rock. Regarding Rt. K and 25, he noted that there is a meeting with Notre Dame and Drury Hotels tomorrow to talk about an additional option on roundabout on Rt K by the school. There will be a public meeting after that meeting. He said it coincides with the widening and extra lane into Cape, although they don't want to delay so it could be let separately. Mr. Crocker went on to say they awarded a bridge on Rt. D as part of a bridge bundle. He said they are working with them to see if they would consider moving the project to next year to not conflict with the Rt. 61 project. He noted that there is a bridge on Rt Y in the April letting just outside Jakson. He said the call for projects is out on TAP, noting there is an increase in funds over last year. He said if they are on the state system they are due April 5. He noted that even if it is an off-state system project, send it in early to give them time to look at it before the selection committee. Mr. Crocker said announcements will be made sometime from April 27 to June 14

Mr. Killian reported on the STIP Development noting they have submitted the projects to the central office for the state FY25– 29. He said there could be changes as they are reviewed. He said as they finish with the review, he will be in touch with Mr. Christian to get to him the next list of projects with updated estimates by the middle of April. Mr. Killian noted that it is severe weather awareness week. He said there is a survey out and presentations are available for the statewide planning partner meeting. He said the next deadline for the cost share application is April 12. He said to get with Mr. Crocker if you have one to submit so he can review. Mr. Killian noted that the deadline for the MTFC (low interest loan) program is June 18 and August 13.

IDOT – Mr. Caldwell noted Rt 3 in Jackson, Union, and Alexander County will be under construction (mostly resurfacing) for the next two seasons.

FHWA MO Division – Ms. Cochran noted this was her first time attending the statewide planning partner meeting. She said that the Association Metropolitan Planning Organizations (AMPO) has a planning tool and trainings symposium on May 6 – 9 in Albuquerque NM. She said they share a lot of shared practices and recommends attendance if possible. She said she will forward registration information.

Staff Report

Mr. McElroy had nothing to report.

Other Business and Communications

Adjournment Motion

Upon a motion by Mr. Bollinger and seconded by Mr. Phillips the meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Marla Mills