



BOARD OF DIRECTORS MEETING MINUTES

August 21, 2024

Osage Centre

1625 N Kingshighway, Cape Girardeau, MO 63701

Board Voting Members Present:

Ms. Stacy Kinder, City of Cape Girardeau
Mr. Mark Phillips, Cape Special Road District
Mr. Trevor Pulley, City of Cape Girardeau
Mr. Jim Roach, City of Jackson, MO
Ms. Ginny Smith, Cape Girardeau County Transit (CTA)
Mr. Jeremy Tanz, SEMO Regional Planning Commission (SEMO RPC)

Board Non-Voting Members Present:

Mr. Tom Caldwell, Illinois Department of Transportation (IDOT) (via Zoom)
Mr. Cary Harbison, SEMO Port

Technical Planning Committee (TPC) Members Present:

Mr. Drew Christian, SEMO Regional Planning Commission (SEMO RPC)

Technical Planning Committee (TPC) Non-Voting Members Present:

Mr. Chris Crocker, Missouri Department of Transportation (MoDOT) (via Zoom)
Mr. Joe Killian, Missouri Department of Transportation (MoDOT)

Others Present:

Mr. Robert Erlbacher, Cape Special Road District
Mr. Kaed Horrell, Cape Girardeau Parks and Recreation Department
Mr. Doug Gannon, Cape Girardeau Parks and Recreation Department
Ms. Penney Williams, Cape Girardeau Parks and Recreation Department

Staff Present:

Mr. Alex McElroy, City of Cape Girardeau

Program Administration/Support Consultant Present:

Marla Mills, KLG Engineering

Call to Order

Chairman Tanz called the meeting to order at 2:02 p.m.

Introductions

All those present introduced themselves and Mr. McElroy introduced those participating via zoom.

Adoption of Agenda

The agenda of the August 21, 2024, Board of Directors Meeting was unanimously approved upon motion by Mr. Roach seconded by Mr. Phillips.

Approval of Minutes

The minutes of the July 17, 2024, Board of Directors Meeting were unanimously approved upon motion by Mr. Roach seconded by Mr. Phillips.

Communications from the Chairman

Chairman Tanz had no communication.

Public Comments

Chairman Tanz asked if there were any comments from the public regarding items not on the agenda. There were none.

New/Unfinished Business

- **RESOLUTION NO. 2024-03, A Resolution Approving 2024-2027 Transportation Improvement Plan Amendment No. 4** - Mr. McElroy explained the amendment, noting there are 32 total projects with two being TAP projects in Jackson and Cape, five being new projects for MoDOT, and twenty-five requiring fiscal adjustments. He said there were so many as it was the first time with the new software. Upon a motion by Mr. Roach, seconded by Ms. Kinder, Resolution NO. 2024-03, A Resolution Approving 2024-2027 Transportation Improvement Plan Amendment No. 4 was unanimously passed by the Board.
- **621 & Perryville Road Intersection Study** –Mr. McElroy noted that the Planning committee expressed an interest in sharing the results of the study with additional stakeholders. Mr. McElroy said he had asked additional stakeholders to today's meeting. He gave a brief presentation sharing the results of the study including six conceptual realignment designs. He noted that the conceptual realignment designs are included in the agenda packet. The report has been accepted by the Board. Mr. McElroy noted that when this intersection was chosen it was not because it is an imminent project but because there is increasing traffic and other issues, and the study can provide some options to consider down the road.
- **SEMPO Region Trail Connection Study** – Mr. McElroy noted that the consultants were at the planning committee meeting where they gave an overview of the presentation for the Open Houses and laid out the logistics for the meetings held on August 7 at the Osage Center and 8 at the Jackson Civic Center. He noted a presentation was made, leading into an open house with presentation boards throughout the room. He noted there is a public survey that has been open for over a month that was promoted by yard signs around the trails in both Cape and Jackson. He said 218 responses have been received so far with the intent to close the survey on Sunday August 25th. He noted that with the hosting of the Open Houses and survey, the consultants are transitioning to stage 4 of the project including working on recommendations and implementation plans, taking place September through November. He said they are looking at another public meeting in late November and the study should be wrapped up in early 2025.

- **SS4A Comprehensive Safety Action Plan** – Mr. McElroy said consultants provided a draft of the safety toolkit and all comments have been provided. He noted that the next Safety Oversight Committee Meeting is on September 5th and consultants are still on track to have the draft plan by the end of September. He said there are still plans for another Open House in October, based on the draft plan, and he said he was working with the consultants to get access to GIS information to map a GIS story map that will be hosted on the SEMPO website. This will be the more public facing portion of the plan, allowing citizens to see and understand where the high injury networks are and some of the potential traffic calming solutions. He said the plan should be completed by the end of December 2024, adopted in January 2025, and issuance of final report to Federal Highway Administration in March of 2025.
- **TIP Tool Selection** – Mr. McElroy noted that the tool is live but not yet public. He said there will be a presentation once it is fully integrated. Mr. Killian reported that he received the revised file from central office and will forward it once he has checked it to make sure all the files are included. He thought it would be submitted by the end of the week.
- **Origin & Destination Analytical Tool** – Mr. McElroy noted that he is looking at September or October for a demo when the new representative from the company is in place.

Member Reports

City of Cape Girardeau – Ms. Kinder noted the TTF 7 fund is working on a five-year project list to be voted on by council and then put on the ballot. Mr. Pulley reiterated that this is an important process to the city and encouraged input. He noted the list is being made with input from citizens, staff, council, and agencies. He said that another large project is the city water as they look to expand capacity. He said Public Works is moving forward on several street projects. Mr. Crocker noted that the city might consider some cost share projects to help the TTF funds spread further. At a minimum, he asked that projects suggested on state routes be forwarded to MoDOT.

City of Jackson – Mr. Roach noted that the city has completed its contract and concrete annual maintenance program.

Special Road District – Mr. Phillips noted they are in the middle of their asphalt overlay. He said they are also working on a bridge project on Cape Rock just outside of town.

SEMO Port – Mr. Harbison noted they are gearing up for the fiscal year projects. He said they are going to pave the office driveway and parking lot and do some ADA upgrades on the sidewalk. He went on to say they will also build some additional railroad track. When asked the status of the BUILD grant, he noted that the fourth component came in three times higher than the original estimates. He said the Board decided not to pursue that component. He said the other three components, the earth work, track work, and short street utility project came in a total of \$3 million under budget. He noted they thought they were in a good position to do the fourth component, but it became too expensive. He said they are working to get their last reimbursement but will not move forward with the last component which is the rail/barge unloading material handling system, and once they get the reimbursement, they will consider the project closed.

I-Dot – Mr. Caldwell had no report.

MoDOT – Mr. Crocker gave a Jackson Rt 61 project update. He also gave an update on the Route K/25 roundabout project, noting they are pouring the center truck apron today and working on lighting,

hoping to have completed by end of October or early November. He said they are working on guard rail and pipe placement on the Rt W project and will start the asphalt portion after Labor Day, requiring some night work. He said it will take less than a week to complete. He said they have been able to do some work on the Chester River bridge as the water recedes. He said there is an August 27 public meeting from 4-6 p.m. on exit 93 at the Cape Career and Technology Center, where they would present the current project in the STIP that includes a roundabout and the bridge rehabs they are planning. He said they will also present the long-term study results from a couple of years ago, showing that the work done now could be incorporated into the alternatives proposed for the future. They will discuss the long-term vision but discuss getting additional life from the existing bridge. He went on to say the TEAP funds are available with applications due September 13 with preference to off system vs. on system projects.

Mr. Killian reported they just finished pavement ratings for all the major roads and half the minor roads. He said this feeds into the asset management plan, making a long-term plan of the next two treatments for any given roadway in the District. He said there was a high priority unfunded needs meeting in July and the results will be presented in October to the Hwy Commission. Mr. Killian reminded the group that MoDOT has some road cameras where some of the MoDOT work can be seen in progress. He said that the MoDOT director has submitted his resignation, and the assistant director chief engineer Ed Hassinger is taking over as interim director. Director McKenna's last day is in September. He noted that MoDOT is in a better position financially and planning than when he started and has grown under the leaving director.

RPC – Mr. Christian noted that they are creating a multimodal subcommittee of the TAC. HE said that all RPC's are increasing their multimodal presence.

Mr. Tanz said they have some opportunities under a Department of Health and Human Services State Physical Activity and Nutrition (SPAN) grant. He said there are qualifying factors but Iron County, St. Francois County, and the city of Cape all qualify to do some active transportation planning. He reported they are working with Iron County the first year and St. Francois County the second, but the third year is still open with not project set. He suggested it might fit well as a follow up on the Safe Streets.

Staff Report

Mr. McElroy reiterated the importance of the TTF 7 process for the city of Cape Girardeau reminding everyone there are two Open houses tonight from 4-6 at both the Osage and Shawnee. The survey deadline is August 30.

Other Business and Communications

There was no other business or communications.

Adjournment Motion

There being no further business, the meeting was unanimously adjourned at 3:00 p.m. upon motion made by Ms. Kinder and seconded by Mr. Roach.

Respectfully submitted,
Marla Mills